

1. Call to Order

The October Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, October 2, 2024, at Porters Fire Company. The meeting was called to order at 6:01pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman	Barbara Krebs, Manager
Matt Bollinger, Vice Chairman	Judy Mustard, Secretary
Paul King, Supervisor	Tim Shultis, Solicitor

Approximately 29 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

4. Public Comment

Tara Wenzel, Deagan Drive, addressed the BOS and shared her thoughts/opinions regarding the Rec Board committee Pat Parrish, Hoff Road, addressed Vice Chairman Bollinger and expressed frustration with olive branches that were offered in the community. Vice Chairman Bollinger offered an apology and explained his point of view

5. Approval of BOS Minutes

Chairman Hansen made a motion to approve the September BOS meeting minutes, seconded by Vice Chairman Bollinger. Motion passed 3-0.

6. Communications

Chairman Hansen noted that we received the Liquid Fuels Allocation in the amount of \$137,200.33

7. Public Safety

Porters Fire Company, Chief Walker was absent from the meeting and Judy Mustard read his report stating that "he will give a report for both September and October at the November BOS meeting because he left for vacation prior to the end of September. But he wanted everyone to know that they are proud to announce that renovations to the kitchen and dining hall are complete. Also, Trunk or Treat will be October 13, 2024, and details can be found on the Facebook page. Chairman Hansen made a motion seconded by Vice Chairman Hansen to authorize the disbursement of the Fire Relief Association funds received from the Commonwealth of Pennsylvania in the amount of \$20,411.87. Motion passed 3-0

Northern York County Regional Police Department, Chief Lash reported that they responded to 112 calls in August of 2024 and 119 calls in September all in Heidelberg Township. Year to date is 845 calls in Heidelberg Township which is the exact same number as last year for this time period. Cell tower construction has begun and should be completed in

approximately 8 weeks. He also spoke about the shots fired incident in the 6300 block of Old Hanover Road and noted that one of the residents was arrested.

8. Planning/Zoning

In Chris Walker's absence, Judy Mustard offered the September Zoning Report noting that we received 7 permit applications \$480 was collected.

9. Code Enforcement

In Chris Walker's absence, Judy Mustard offered the Code Enforcement Report noting that we currently have 4 ongoing issues with notable improvements on three properties and one that is ready to proceed to the Magistrate for non-compliance.

10. Finance

Chairman Hansen made a motion to approve the September's Treasurer's report, seconded by Vice Chairman Bollinger. Motion passed 3-0.

General Fund- Checking

Beginning Balance	\$ 580,373.90
Revenue	\$ 624,301.15
Expenses	\$639,813.50
Ending Balance	\$ 564,861.55

SouthWest PD Fund

Beginning Balance	\$21,0322.59
Revenue	\$0.00
Expenses	\$0.00
Ending Balance	\$ 21,0322.59

COVID Relief Fund

Beginning Balance	\$41,837.08
Revenue	\$0.00
Expenses	\$ 11,026.94
Ending Balance	\$ 30,810.14

State Fund Checking-Savings

Beginning Balance	\$385,303.90
Revenue	\$2.28
Expenses	\$ 156,764.11
Ending Balance	\$ 228,542.07

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the September's Bills Paid Report. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the September Office/Maintenance Activity Report. Motion passed 3-0.

Chairman Hansen then noted the Covid Fund Budget Reallocation of Funds

- Account 403.3 Other Services/Public Works Budget Balance of \$13,818.69 to be allocated to cover: Plow Lights for Dump Truck, Loader Leak Repairs, International Repairs, Concession Stand Windows, and \$3000 for Contracted Tree Trimming. Motion made by Chairman Hansen and seconded by Vice Chairman Bollinger. Motion passed 3-0

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the September Right-To-Know Report:

11. Highway, Roads, and Streets

In Chris Walker's absence, Judy Mustard reported :

- Boom mowing is complete for the season.
- 2010 Mack, 2002 Ford and 1986 International DOT inspections completed. The Mack and the International both needed work to pass inspection
- 2010 Mack frame blasting and recoating has been completed and the truck should outlast us
- Received estimate from Eastern Lift for \$6704.91 to service and repair the Loader. Loader is leaking from both differentials, and no one knows when it was last serviced
- Chairman Hansen made a motion to approve proceeding with repair of Sycamore Dive and creek bank stabilization of Oil Creek along Sycamore. It was seconded by Vice Chairman Bollinger. Motion passed 3-0. Chairman Hansen noted that DEP approved and Emergency Grant. Once the work is completed, we will apply for the DEP general Permit 3. A second Dirt and Gravel grant has been applied for through York County Conservation District. These grant funds would reimburse the Township for all costs associated with the project with the exception of the cost of using our own loader and trucks. Labor, materials, and rental equipment would all be reimbursed.

12. Engineer

Chairman Hansen made a motion to accept the Engineer's Report form C. S. Davidson. It was seconded by Vice Chairman Bollinger. Motion passed 3-0.

13. Recreation

- Peg Moulton gave an update on the Hanover Trolley Trail. Chairman Hansen noted that he received a phone call from Gwenn Loose and that they expressed their desire to attend the next Planning

Commission Meeting. He also expressed that no decisions have been made regarding the use of the land that the Rail Trail wants to use for a parking lot.

- John Johnstonbaugh, Chairman of the Rec Board, gave an update on the Rec Board. He noted the various projects that the committee members have worked on including the concession stand, ball fields, ADA compliance and potential parking lots. He noted that the dog waste stations have arrived and looks for them to be installed soon. Supervisor King apologized for the condition of the Rec Board and hopes that the BOS can come up with some money in the budget to help get things started. He suggested an amount of \$10,000. John commented that he feels we need a Master Plan moving forward. Chairman Hansen encouraged residents to consider applying for the Rec Board
- The BOS accepted Gloria Fuhrman-Lear's resignation from the Rec Board
- The BOS accepted Sandi Stine's resignation from the Rec Board
- Chairman Hansen noted that the new glass has been ordered to fix the broken windows in the concession stand with a 1-to-2-week delivery time and that an outside electrical outlet on the concession stand has been replaced with a new cover

14. Water Committee

- The first Water Committee Meeting was held September 25, 2024, where Travis Laughman was named Chairman, Alan Miller was named Vice Chairman, and Heather Altland was named Secretary. Chairman Laughman gave a brief report on the first meeting and announced the next meeting will be in January 2025. He noted that they tabled any rate increases until the next meeting when they hope to have more information.

15. Solicitor

Solicitor Shultis discussed the amendment to the Township Manager Ordinance Revision which is Ordinance #2024-02. Supervisor King made a motion to adopt that Ordinance, and it was seconded by Vice Chairman Bollinger. Motion passed 3-0.

Solicitor Shultis then announced Resolution #2024-12 dealing with retention of Municipal Records. Chairman Hansen made a motion to adopt Resolution 2024-12 and it was seconded by Supervisor King. Motion passed 3-0.

Supervisor King then asked a question regarding the deed restriction on the proposed parking lot that the Rail Trail Authority would like to use/have. Specifically mentioning the Audubon Society and Wilderness Area. He questioned whether this would be a problem if they go forward with the parking lot. Supervisor King mentioned that even if it can't be used as a parking lot the land could still be donated. The BOS would like to see the Planning Commission look into these issues.

16. Supervisors

Chairman Timothy Hansen

Chairman Hansen made a motion to table advertising the proposed budget to give the Supervisors time to have a closer inspection. Seconded by Supervisor King. Motion passed 3-0.

Chairman Hansen made a motion to accept the Retainer Contract for Klugh Animal Control Services for 2025. This was seconded by Supervisor King. Motion passed 3-0.

Chairman Hansen recognized Manager Krebs for her two years of service and congratulated her on her retirement.

Chairman Hansen made a motion to appoint Judy Mustard as the new Township Manager/Treasurer at a rate of \$33.50 per hour, not to exceed 26 hours per week without approval from the Board of Supervisors effective October 3, 2024. Seconded by Supervisor King. Motion passed 3-0.

Chairman Hansen made a motion to approve the hire of Katie Holmes as the Township Secretary/Asst Treasurer at a rate of \$25 per hour, not to exceed 20 hours per week without approval from the Township Manager effective October 3, 2024. Seconded by Supervisor King. Motion passed 3-0.

Vice Chairman Matthew Bollinger

Vice Chairman Hansen made a motion to authorize C. S. Davidson to apply for the State Local Share Grant for a new water source. This was seconded by Chairman Hansen. Supervisor King questioned what the new water source would be. Manager Krebs explained that the grant would allow for different types of additional water sources to be installed for our existing Township well. This grant would not be awarded until the end of 2025. Chairman Hansen mentioned that he wants this to be in front of the Water Committee. Travis Laughman, Chairman of the Water Committee, and Vice Chairman Bollinger both noted that there is no harm in applying for the grant and the timing puts us in the position of needing to apply this year. Manager Krebs indicated the cost to apply for the grant is \$2500-\$3000. Motion passed 3-0. Vice Chairman Bollinger asked that we put a \$500 donation to the Fire Department for the Trunk and Treat on the agenda next month.

Supervisor Paul King

Supervisor King asked that the office file a claim with the insurance agency for the snack shack incident on 4/27/2024 using Police Report # 2024-017691 and using the quote from W. Hoover Mechanical. Judy Mustard stated that the guys from the office are already fixing the windows at a cheaper cost. Chairman Hansen wants us to look at the cheapest option and go from there.

Supervisor King made a motion to hire a tree trimmer for Hoff Road using the quote for \$2400 that we received. This quote also included cutting the limb on Sycamore Drive. It was seconded by Chairman Hansen. Motion passed 3-0. The Board would also like to get another quote if possible.

Supervisor King noted that the logging has created some ruts back on the trail off Porters Road, behind the Fire Hall. He asked the Board to approve the delivery of one truck of fill dirt to the area and stated that he has a volunteer who will spread it. He noted that it will cost \$275 for one delivery of dirt from H and H plus tax. Vice Chairman said he can get the dirt as long as we can haul it and there would be no charge. Supervisor King withdrew his request upon this offer from Vice Chairman Bollinger.

Supervisor King made a motion for Katie Holmes to attend the York County TWP Convention. It was seconded by Vice Chairman Bollinger. Motion Passed 3-0

Supervisor would like the drain and gutter on Glatco Lodge Road cleaned and place stone at the discharge on Whispering Oak.

Supervisor King would like a traffic study done on 116 where the proposed parking lot for the Rail Trail Authority. He stated that it would cost no money if PennDOT performs the study. Supervisor King made the motion, and it was seconded by Chairman Hansen. Motion passed 3-0.

Supervisor King would like three signs made up, placed at the entrances of the woods, one at Shutt Road and two on Porters Road. He would like the signs to state that it is Bow Hunting Season -Wear Bright Orange Clothes Upon entering the woods. Supervisor King made the motion, and it was seconded by Chairman Hansen. Motion Passed 3-0. Vice Chairman Bollinger offered to have the signs made.

Supervisor King stated that the York County Planning Commission is offering trees again and Supervisor King would like to get trees to replace the ones that have died. They will be available 10/23/2024. He will pick them up. Chairman Hansen made the motion, and it was seconded by Supervisor King. Motion passed 3-0.

Chairman Hansen made the motion to have Sean Warehime cut the grassy area on Porters Road behind the Fire Hall for a cost of \$60.00. It was seconded by Supervisor King. Motion passed 3-0.

17. Old Business

None.

18. New Business

Roger Bollinger would like a sign placed on the left side of the bridge at the entrance of the park, honoring George Bollinger and his wife for the land purchase. Vice Chairman Bollinger agreed to have this sign made as well.

19. Upcoming Meetings

Chairman Hansen stated that the Planning Commission meeting scheduled for October 9, 2024, at 6:00pm at the Township Building has been cancelled. The Rec Board meeting will be October 15, 2024, at 6:00pm at the Township Building. The Zoning Hearing Board will be cancelled for October due to lack of business. The Board of Supervisor's Regular Scheduled Meeting will be November 6, 2024, at 6:00pm. The Water Committee will meet January 29, 2025, 5:30pm and the Township Building.

20. Adjourn

Chairman Hansen made a motion seconded by Vice Chairman Bollinger to adjourn the meeting at 7:01PM. Motion passed 3-0.



Judy Mustard
Township Secretary