

1. Call to Order

The November Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, November 6, 2024, at Porters Fire Company. The meeting was called to order at 6:00pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman	Judy Mustard, Manager
Matt Bollinger, Vice Chairman	Katie Holmes, Secretary
Paul King, Supervisor	Tim Shultis, Solicitor

Approximately 29 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

4. Public Comment

LeRoy Baumgarder, of VanCleve Lane, discussed Porters Road and Rt116 and reducing accidents

Mark Hudak, of Porters Road, discussed Penn Waste Contract

Sandi Stine, of Straw Acres Road, discussed videotaping after meetings

Tara Wentzel, of Deagan Road, discussed Infrastructure money and the Utility Vehicle Grant

Renan Castillo, of Cannery Ct, discussed Rec Park Board and the township newsletter

5. Approval of BOS Minutes

Supervisor King discussed his amendments to the minutes and asked for draft minutes and other draft copies go out to the public to see what is being voted on. Vice Chairman Bollinger made a motion to approve the October BOS meeting minutes. The motion was seconded by Chairman Hansen. Motion passed 2-1. Supervisor King voted against.

6. Communications

Chairman Hansen discussed SEK representation letter for the 2023 Audit, the Fall/Winter Newsletter, and the WellSpan Health – GO and Choose an Adventure Program Report.

7. Public Safety

Porters Fire Company, Chief Walker was absent from the meeting and Manager Mustard read his September and October Report. She also read the WellSpan EMS calls for September and October.

Chief Lash read the police report, and he discussed their annual Toys for Tots drive will be Saturday November 16th, an award for a 2 million dollar grant for the new building, and the cell tower construction.

8. Planning/Zoning

In Chris Walker's absence, Manager Mustard offered the October Zoning Report noting that we received 1 permit application and \$50.00 was collected.

Chairman Hansen made a motion to approve an additional 90-day extension for Haar/Nutting planning for outstanding comment, seconded by Vice Chairman Bollinger. Motion passed 3-0.

9. Code Enforcement

In Chris Walker's absence, Manager Mustard read the Code Enforcement Report.

10. Finance

Chairman Hansen made a motion to approve the October's Treasurer's report, seconded by Vice Chairman Bollinger. Motion passed 3-0.

General Fund- Checking

Beginning Balance	\$ 564,861.55
Revenue	\$ 25,929.84
Expenses	<u>\$187,025.32</u>
Ending Balance	\$ 403,766.07

SouthWest PD Fund

Beginning Balance	\$21,032.59
Revenue	\$0.00
Expenses	<u>\$0.00</u>
Ending Balance	\$ 21,032.59

COVID Relief Fund

Beginning Balance	\$30,810.14
Revenue	\$0.00
Expenses	<u>\$ 4,433.67</u>
Ending Balance	\$ 26,376.47

State Fund Checking-Savings

Beginning Balance	\$228,542.07
Revenue	\$1.93
Expenses	<u>\$ 344.99</u>
Ending Balance	\$228,199.01

Vice Chairman Bollinger made a motion, seconded by Chairman Hansen to accept the October's Bills Paid Report. Motion passed 2-1. Supervisor King voted against due to what he believes was an unauthorized expenditure of money.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to approve upgraded township building lights through the Met-Ed rebate program in the amount of \$3,868.00 to be paid from COVID. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to approve the 2025 Animal Care and Housing Agreement Fee from the SPCA in the amount of \$2,287.00. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to approve the 2024 Real Estate Tax Refund for WC Myers Family Farms LP in the amount of \$89.51. Motion passed 3-0.

Chairman Hansen noted zero new Right to Know requests in the month of October.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to approve the advertisement of the notice of proposed 2025 budget. Motion passed 3-0.

11. Highway, Roads, and Streets

In Chris Walker's absence, Manager Mustard read the Road Maintenance Report, she stated that the \$131,790.00 grant approval was received to purchase service body pickup truck, equipment trailer and roller.

12. Engineer

Chairman Hansen made a motion to accept the Engineer's Report from C. S. Davidson. It was seconded by Vice Chairman Bollinger. Motion passed 3-0.

13. Recreation

- o Peg Moulton gave an update on the Hanover Trolley Trail.
- o In John Johnstonbaugh's absence, Victoria Senft gave the report for the Rec Board.
- o Approval of the Heidelberg Township Park and Recreation Board Bylaws was tabled.

14. Water Committee

Chairman Hansen stated the next meeting will be January 29, 2025, C.S. Davidson has applied for the State Local Share Grant, and that all quarter 3 water bills were paid.

15. Solicitor

Chairman Hansen made a motion, seconded by Supervisor King, to have the Solicitor provide an example Weed Ordinance for review at the December meeting. Motion passed 3-0.

16. Supervisors

Chairman Timothy Hansen

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve Resolution 2024-13 setting wage rates for various township employees/appointees. Motion passed 3-0.

Chairman Hansen stated effective January 1, 2025, disposal rates for Heidelberg Township will be \$104.37 per quarter.

Chairman Hansen made a motion, seconded by Supervisor King, to appoint Judy Mustard as the Right to Know Officer. Motion passed 3-0.

Vice Chairman Matthew Bollinger

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve a sign at the left of the bridge at the park entrance, per request from Roger Bollinger to honor George Bollinger. Motion passed 3-0.

Supervisor Paul King

17. Old Business

None.

18. New Business

None.

19. Upcoming Meetings

Chairman Hansen stated that the Planning Commission meeting will be November 13, 2024, at 6:00pm at the Township Building. The Rec Board meeting scheduled for November 19, 2024, at 6:00pm at the Township Building has been cancelled. The Zoning Hearing Board meeting is scheduled for November 27, 2024, at 7:00PM at the Township Building. The Board of Supervisor's Regular Scheduled Meeting will be December 4, 2024, at 6:00pm. The Water Committee will meet January 29, 2025, 5:30pm at the Township Building.

20. Adjourn

Chairman Hansen made a motion seconded by Vice Chairman Bollinger to adjourn the meeting at 7:04PM. Motion passed 3-0.



Katie Holmes
Township Secretary