



HEIDELBERG

Township Municipal

EST. 1750 YORK COUNTY PENNSYLVANIA

6424 York Road Spring Grove, Pennsylvania 17362

MINUTES

February 26, 2025 @ 7:00 pm

Heidelberg Township Zoning Hearing Board (ZHB) Reorganization Meeting

- Meeting called to order, Pledge of Allegiance
- Declaration of a quorum
- Public comment on agenda items: Paul King brought to the attention of the ZHB that the PA Municipal Planning Code requires meeting minutes to be taken and filed with the Township
- In attendance: A. Brough, Chairman, G. Morelock, Alternate Member, J. Kalasnik, Solicitor, E. Thompson, Secretary, C. Walker, Zoning Officer, J. Mustard, Township Manager, Chad Markle, proposed alternate member
- 14 residents signed in
- Lori VanTassel video and sound recording

Reorganization Business: Nominate and Approve Chairman, Vice chairman, Secretary, Solicitor and Alternate Board Member.

Nominated and approved for 2025 : A. Brough, Chairman, G. Morelock, Vice Chairman, E. Thompson, Secretary, Chad Markle, Alternate Member

Appointed Jay Kalasnik as ZHB Solicitor

Took action on the proposed policy outlining how ZHB will take meeting minutes using a form designed by Solicitor Kalasnik and reviewed by ZHB:

“The Heidelberg Township ZHB will take meeting/hearing minutes on a form prepared by Solicitor Kalasnik intended to provide necessary information regarding a hearing without conflicting with the official stenographic record. The minutes will be taken by the

The official stenographic record will be maintained by the Stenographer for future reference Per the Township Zoning Ordinance Part 12.4.H.; should a transcript of the stenographic record be required by anyone for any reason, the cost of the transcript, as determined by the

Stenographer, will be the responsibility of the requesting party.

Per the Township Zoning Ordinance Part 12.4.J the ZHB will render a written decision on the application within 45 days after the last hearing date before the ZHB.

ZHB Ordinance Part 12.4.J requires a written decision on the application to be rendered within 45 days of the last hearing date. If approved a written Decision of Approval will be prepared by the Solicitor in the form of a Written Decision of Approval. If denied a written decision will also be prepared and will be accompanied by findings of fact and conclusions together with reasons.

Reviewed and approved minutes of hearings on 11/29/23(Meeks) and 6/26/24 (Baker)

Old business

New business

Public comments? Mike Myers

Next hearing to be held March 26, 2025 @ 7:00pm

Meeting adjourned @ 7:23 pm



Ellen Thompson
Secretary of Zoning Hearing Board