

October 29, 2025

Heidelberg Township York County, PA
Water Board Committee Meeting Minutes

1. Call to Order

The October Water Board Committee Meeting for Heidelberg Township was held on Wednesday, October 29, 2025. The meeting was called to order by Travis Laughman at 5:32pm.

Those present:

Travis Laughman, Chairman	Alan Miller, Vice Chair
Judy Mustard, Township Manager	Heather Altland, Secretary

Six members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgement of a quorum

4. Public Comment

Jeff Lucas questioned if the BOS approved the Water Board Committee recommendation.

Travis Laughman replied that the following recommendation was approved contingent upon there being no negative impact to the grant:

The Water Company recommends the Board of Supervisors award C. S. Davidson the proposal under the following conditions:

- a) Future Needs (Task 2) be removed*
- b) Rate Study (Task 3) be removed assuming is not required for the grant*
- c) Any task that exceeds 10% over the estimated cost requires additional approval*

5. Approval of minutes from September 24, 2025

Heather Altland made a motion to approve the minutes.

Alan Miller seconded the motion.

The motion passed 3-0.

6. Engineer

Engineer not present

7. Travis Laughman

Nothing to report

8. Heather Altland

Heather Altland presented a working excel sheet; the committee along with all those present discussed options and ran multiple scenarios.

Judy Mustard suggested the annual cost be estimated at \$30,000.

The group agreed we should target a \$2,000 surplus annually for emergencies or possibly a co-op style rebate at the end of each fiscal year.

The following recommendation was decided on and made:

*The Heidelberg Water Committee recommends to the Board of Supervisors the following change to the rates of the Heidelberg Water Company effective December 6th 2025:
Quarterly rate \$250 for up to 8500 gallons, with \$.02 per gallon of any usage over 8500.*

9. Alan Miller

Alan Miller proposed any upgrades made to the system include the potential for digital testing and reporting, as well automated chlorine addition.

It was suggested that any upgrade also consider whether UV is a viable disinfecting process to replace chlorine.

Potential impact to both LABS and QW, as well as Adams Electric expenses, post upgrade were discussed.

10. Old Business

N/A

11. New Business

N/A

12. Upcoming Meeting Date

Wednesday November 19, 2025 5:30pm Township Building – NOTE: one week earlier to accommodate Thanksgiving plans.

13. Adjourn

Heather Altland made a motion seconded by Alan Miller to adjourn the meeting approximately 7:10pm.
Motion passed 3-0.