



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen	Chairman
Matt Bollinger	Vice Chairman
Travis Laughman	Supervisor

Porters Fire Hall

6:00PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet
	Public Comment Request Submittal Form

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

- 1. Meeting Call to Order**
- 2. Pledge of Allegiance**
- 3. Acknowledge the Declaration of a quorum**
- 4. Announcement of Executive Session**
- 5. Public Comment**

Comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) by Township Residents only. Prior to addressing the board you must come to the podium, state your full name. No comments or questions from anyone other than the speaker.

Public Comment Request Forms will be provided monthly at the back of the room with the sign in sheet. Township Secretary will collect them to provide to the Chairman before the meeting is called to order. The form will be posted on the township website and can be submitted to office staff via email by 1PM the day of the meeting. In addition, the form can be filled out prior to the meeting being called to order.

6. Approval of the BOS Meeting Minutes

- Consideration of a motion to approve the August BOS Meeting Minutes

7. Communications

- Consideration of a motion appointing Cathy Wilkes as an EMA Representative for the Township.
- Acknowledge receipt of SPCA 2027 Animal Care and Housing Agreement in the amount of \$2,757.00.

- Acknowledge receipt of the 2027 Klugh Animal Control Service in the amount of \$600.00
- Acknowledge receipt of 2027 MMO Pension Plan

8. Public Safety

- Porters Volunteer Fire Company
 - Acknowledge receipt of Fire Report (have no yet received Julys report)
- Wellspan EMS
 - Acknowledge receipt of July Report
- Northern York County Regional Police Department
 - Police Report

9. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report & Code Enforcement Officer Report
- Acknowledge receipt of letter from York County Planning Commission (File 30-26-07-22-0134) with comments on the 2 lot for Ruhlman Final Subdivision Plan
- Consideration of a motion accepting with regret the resignation of Andy Brough from the Zoning Hearing Board, effective immediately.
- Consideration of a motion appointing Chad Markle to the Zoning Hearing Board from an alternate member to a member.
- The Township is in need of an alternate member to the Zoning Hearing Board, if you're interested, please fill out a volunteer application and turn it into the office.
- Acknowledge receipt of C.S. Davidson Comprehensive Plan Work Schedule
- Consideration of a motion appointing the following residents to the Comprehensive Plan Update Steering Committee:
 - Tim Hansen
 - Mike Myers
 - Andy Brough
 - Amy Repman
 - Justin Fuhrman

10. Finance

- Acknowledge receipt of Right to Know Requests

Right to Know Requests	
Received in August	6
Completed in August	11
YTD	55
YTD Estimated Township Fees	
Solicitor Costs through July	\$5,420.50
Twp Employees through August	\$6,241.59

- Motion to approve
 - August's Treasurer's Report
 - Acknowledge receipt of August bills paid report

11. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report
- Acknowledge receipt of letter from PennDOT for the 2026-2027 Winter Maintenance reimbursement in the amount of \$45,255.73
- Projected completion date of Hoff Road and Mill Road project has been extended to October 15, 2026, as road crews with Russell Standard have been delayed.

12. Engineer

- Acknowledge receipt of the August Engineering Report

13. Water

- One passed due Quarter 2 Water Bill – 30 day shut off notice posted September 1, 2026
- Quarter 3 Bills Due September 30, 2026.

14. Solicitor

Idan Ghazanfari

- None

15. Supervisors

Chairman

Tim Hansen

- Consideration of a motion to have Smith's Port-A-Pot jet the 90' ball field drainage system in the amount of \$595.
- Consideration of a motion to have a Port-A-Pot from Smith's Port-A-Pot at the 90' ball field for September and October of 2026 in the amount of \$90.00/month.

Vice Chairman

Matt Bollinger

- None

Supervisor

Travis Laughman

- Acknowledge culvert work to be done Thoman Road this Fall.

16. Old Business

17. New Business

18. Upcoming Meetings

- Planning Commission September 9, 2026, 6:00PM Township Building
- Water Committee September 16, 2026, 6:00PM Township Building
- Zoning Hearing Board September 30, 2026, 7:00PM Township Building
- Board of Supervisor Regular Scheduled Meeting October 7, 2026, 6:00pm Porters Fire Hall

19. Adjourn

- Motion to adjourn BOS Meeting