



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen	Chairman
Matt Bollinger	Vice Chairman
Travis Laughman	Supervisor

Porters Fire Hall

6:00PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet
	Public Comment Request Submittal Form

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum

4. Public Comment

Comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) by Township Residents only. Prior to addressing the board you must come to the podium, state your full name. No comments or questions from anyone other than the speaker.

Public Comment Request Forms will be provided monthly at the back of the room with the sign in sheet. Township Secretary will collect them to provide to the Chairman before the meeting is called to order. The form will be posted on the township website and can be submitted to office staff via email by 1PM the day of the meeting. In addition, the form can be filled out prior to the meeting being called to order.

5. Approval of the BOS Meeting Minutes

- Consideration of a motion to approve the September BOS Meeting Minutes

6. Communications

- Consideration of a motion approving applicant Todd Emig for the exemption of all Real Estate Taxes on the property (825 High Rock Road) per letter of recommendation from Pennsylvania Department of Military and Veterans Affairs.
- Acknowledge receipt of the York Adams Tax Bureau Operating Fund Budget for 2027.
- Acknowledge receipt of 2026 Volunteer Fire Relief Association in the amount of \$21,777.42 deposited into Liquid Fuels account by the Commonwealth of Pennsylvania.

- Consideration of a motion authorizing the disbursement of the 2026 Volunteer Fire Relief Association monies to Porters Fire Company Relief Association in the amount of \$21,777.42.
- Consideration of a motion approving the Salzmänn Hughes, P.C. 2027 Engagement Agreement.

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7. Public Safety

- Porters Volunteer Fire Company
 - Acknowledge receipt of Fire Report
- Wellspan EMS
 - Acknowledge receipt of August Report
- Northern York County Regional Police Department
 - Police Report
- EMA - Acknowledge receipt of 3rd Quarter Report

8. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report & Code Enforcement Officer Report
- Consideration of a motion appointing John Runge to the Planning Commission as an Alternate member
- Consideration of a motion appointing Tyler Wood to the Zoning Hearing Board as an Alternate member
- Consideration of a motion to request 180-day extension for Mark Shearer and Dee Guinn Subdivision
 - Group Hanover Project 254090, dated 4-6-2026 and drawn by REB
 - High Rock Road, parcel 30-000-FE-0007.00-00000
 - Subdividing 45.8-acre parcel
 - awaiting revisions to plan to address Engineer Comments regarding Zoning
- Consideration of a motion to request 180-day extension for Ruhlman Subdivision
 - Plan C-24-011, dated 6/29/2026 and drawn by Clark Craumer
 - 2008 Locust Road, Parcel 30-000-DE-0024.G0-00000
 - Subdividing 1.2 acres off 12.73-acre parcel
 - Awaiting Solicitor input regarding septic systems being considered structures

9. Finance

- Acknowledge receipt of Right to Know Requests – YTD Cost totaling \$21,261.36

Right to Know Requests	
Received in September	11
Completed in September	7
YTD	66
YTD Estimated Township Fees	
Solicitor Costs through September	\$12,491.00
Twp Employees through September	\$7,615.36
Twp Engineer cost in September	\$1,155.00

- Consideration of a motion to approve the advertisement of the General Fund, Water Company, Liquid Fuels and PIB Loan 2027 Proposed Budget.

- Motion to approve
 - September's Treasurer's Report
 - Acknowledge receipt of September bills paid report
 - Acknowledge correction to June Treasurer's Report correcting Money Market Account revenue from \$439.99 to \$438.99

10. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report

11. Engineer

- Acknowledge receipt of the September Engineering Report

12. Recreation

- C.S.Davidson/HTRA 501(c)3 Larry Sterner Memorial Park Site Plan Recap
- Consideration of a motion approving the Larry Sterner Memorial Park Plan

13. Water

Consideration of a motion approving the proposal from APEX for Heidelberg Township Well House Notice of Violation repairs in the amount of \$15,864.47

14. Solicitor

- None

Idan Ghazanfari

15. Supervisors

Chairman

- None

Tim Hansen

Vice Chairman

- None

Matt Bollinger

Supervisor

- None

Travis Laughman

16. Old Business

17. New Business

18. Upcoming Meetings

- Planning Commission October 14, 2026, 6:00PM Township Building
- Water Committee October 21, 2026, 6:00PM Township Building
- Zoning Hearing Board October 28, 2026, 7:00PM Township Building
- Board of Supervisor Regular Scheduled Meeting November 4, 2026, 6:00pm Porters Fire Hall

19. Adjourn

- Motion to adjourn BOS Meeting