



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Paul King Supervisor

Heidelberg Township Building

12:00PM

6424 York Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum.

4. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name.*

5. Approval of the BOS Meeting Minutes

- Motion to approve August BOS Meeting Minutes
- Motion to approve September BOS Meeting Minutes
- Motion to approve October BOS Meeting Minutes

6. Communications

- Authorize CCTV System Upgrades to be installed at the Township Building based on quote provided from WFX in the amount of \$975.00.

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7. Public Safety

- Porters Volunteer Fire Company
 - Fire Report
 - Authorize \$50,000.00 Donation to Porters Fire Company to be used for miscellaneous expenses.
 - Wellspan EMS September Report
- Northern York County Regional Police Department
 - Police Report
 - Acknowledge receipt of letter from NYCRPD of 2026 projected budget.

8. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report
- Acknowledge receipt of the Code Enforcement Officer Report
- Motion to accept from the Planning Commission granting the requested 90 extension from RVBJ Properties, LLC 1 Lot – 685 Gitts Run Road
- Motion to approve the Final Subdivision Plan including two requested waivers from Lamplighter Homes/Ruhlman Concrete LLC – 1353 Marburg Road Plan-C-25-010 drawn by Clark Clraumer, dated 07-01-2025 and revised 9-3-2025. Proposes subdividing 1 acre with existing dwelling from 9.2-acre lot, allowing to build a future garage/shop on the remaining area of the parcel. Final Engineer Comments addressed; waivers and approval to go before BOS.
- Hanover Community Church – 1959 Smith Station Road Final Land Development and Reverse Subdivision Plan. Plan H9810-23 Drawn by SMG, Hanover Land Services dated 1-30-2025 and revised 8-12-2025. Planning Commission recommends approval to the BOS the following waiver requests: S403 – Feasibility Report on Water Facilities S405, 406.E.15-Traffic Study, S504.A&C-Minimum Cartway Width, S507.A-Curbs, Gutters and Walkways and S510.B.12-Driveways and Access Drives
- Motion for the approval of Well Isolation Indemnity Agreement for 6428 York Road, subject to the review and approval of the Solicitor, SEO and payment of the Township's costs in preparing the document. Septic Plans presented by Adam Ross. SEO, Doug Stambaugh, comments attached in packet for BOS.

9. Finance

- Motion to approve
 - August Treasurer's Report
 - August Bills Paid Report
 - September Treasurer's Report
 - September Bills Paid Report
 - October Treasurer's Report
 - October Bills Paid Report
- Right to Know Requests – Received 5 and completed 0 in September. 34 YTD.

- Motion to authorize the Real Estate Tax Refund request in the amount of \$5.86 to Joseph and Amy Zill.
- Motion to approve Resolution 2025-10 setting wage rates for various township employees/appointees.
- 2026 Proposed Budget Discussion
 - General Fund Budget Option 1 & Option 2
 - Water Company Budget Option 1 & Option 2
 - Liquid Fuels Budget Option 1 & Option 2
 - PIB Loan Budget
- Motion to approve the advertisement of the Notice of the _____ General Fund Proposed 2026 Budget
- Motion to approve the advertisement of the Notice of the _____ Water Company Proposed 2026 Budget
- Motion to approve the advertisement of the Notice of the _____ Liquid Fuels Proposed 2026 Budget
- Motion to approve the advertisement of the Notice of the PIB Loan Budget

10. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report
- Acknowledge receipt of traffic study completed on Hoff Road and Smith Station
- Acknowledge receipt of Cannery Road Truck Restriction traffic study from LTAP
- Motion to authorize the Solicitor to draft an Ordinance to restrict vehicles over 25ft long on Cannery Road.
- Acknowledge receipt of High Rock Road Minor Stop Control Study, PennDOT TE-108 form has been completed
- Motion to authorize the Solicitor to update Ordinance 90-4 with the Minor Stop Control stop sign placement from High Rock Road N to High Rock Road W.

11. Engineer

- Acknowledge receipt of October Engineer's Report

12. Recreation

- Motion to approve the request from the Recreation Board to allow the board to carry the remaining 2025 balance of \$2,228.45 in to 2026.

13. Water

- Quarter 3 Water Bills – 2 passed due. 1 of them is 2 Quarters behind. Waiting on Solicitor to advise next step for delinquency
- Motion to approve the following recommendation from the Water Committee:
The following change to the rates of the Heidelberg Water Company effective December 6, 2025:
Quarterly Rate \$250 for up to 8,500 gallons, with \$.02 per gallon of any usage over 8,500.

14. Solicitor

- None.

Timothy Shultis

15. Supervisors

Chairman

Tim Hansen

- Motion to request the Planning Commission to review and advise on the request from Township Resident, Rob Meeks, regarding updating the Zoning Ordinance to follow the State Regulations maximum child limit on in-home preschool requirements.

Vice Chairman

Matt Bollinger

- None.

Supervisor

Paul King

- Motion to have Solicitor draft amendments or Ordinances for the following roads in Heidelberg Township.

Reference Ordinance 88-2 Section 1: Among the roads listed is Hillview Road from Hoff Rd to Kraft Mill Road. This section of road is now called Hoff Rd and Kraft Mill Rd is now Porters Rd. 88-2 should be changed to remove the old name and add the new. Speed Limit 35mph.

Reference Ordinance 88-2 Section 1: The following roads to be changed from 35mph to 25mph

Laurel Woods Lane	Manor Dr	Rosepointe Way	Tamarind Dr	Trolley Rd
Yingling Dr	Wildasin Dr	Deer Run Ct	Danner Dr	Kelly Ave
Potter Ct	High Rock – N, E, W			

Roads not listed in 88-2. Speed limit to be 25mph

Acorn	Shellborne Rd	Locust Rd	Hayrick Rd	Mountain Rd
Clinton Ct	Oakwood Rd	Faith Way	Charity Way	Hope Way
Gardener Rd	Laurel Woods Ct	Mountain Ct	Amy Way	Gregorey Rd
Laurel Summit	West Side Dr	Liberty Rd	Carlton Ave	Lexus Dr

Roads not listed on 88-2. Speed limit to be 35mph

Glatco Lodge Rd	Packing House Rd			
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- Motion to eliminate PIBB Loan and replace with 2-year project

Year one 2026: 3-inch leveling course on High Rock Rd from the radio towers to Laurel Woods La. Est. 775 ton @ \$85.00/ton plus paving costs \$86,000.00

Storm water repairs Est \$20,000.00

Total year one from liquid fuels \$106,000.00

Year two 2027: 3-inch leveling course from Laurel Woods La to Penn TWP line

Est. 1140 ton @ \$85.00/ton plus paving costs \$127,000.00

Storm Water repairs	Est \$30,000.00
Tar and Chip both sections	Est \$55,000.00
Total year two from liquid fuels	\$212,000.00

- Motion to eliminate line painting on Hilltop
- Motion to delay Tar and Chip on Menges Mill and Cannery RD and replace for 2026 Tar and Chip for Thoman Rd from Yingling Rd to 6148 Block of Thoman Rd. the east bound lane only covering the center painted line.
- Motion to set salary limits for TWP Supervisors IAW PA ACT 94 2024 and authorize Solicitor to advertise.
- Motion to have the following made into an ordinance or to have them as an amendment to the TWP Zoning Ordinance:
 - a. Occupying a Recreational vehicle or camper or tents for more than 15 days in any six-month period is prohibited. A special permit can be issued to extend the time if for the purposes of
 - 1. Providing health/domestic care to the owner of the property.
 - 2. A special permit can be issued to extend the time if for the purposes of renovating a house on the same property. The exemption is for the homeowner only
 - 3. In an agricultural zoning area/district can be granted for farm workers
 - 4. Connecting a Recreational vehicle to the TWP sewer or water system or to a well or septic system of any property owner of the TWP is prohibited.
 - b. Recreational vehicles and campers legally hooked up to existing sewer or septic systems prior to the passage of these provisions is exempt.
- Motion to authorize the TWP Manager to submit to the BOS for their approval, no later than February 2026. The postings and policies necessary to come into compliance with the RTK law section 504(b)1-4.
- Discussion concerning amendment to the former manager, Barbara Krebs, employment agreement. Potential violations.
- Motion to amend the December 2024 minutes. The amendment would eliminate the last paragraph.

16. Old Business

17. New Business

18. Upcoming Meetings

- Planning Commission November 12, 2025, 6:00PM Township Building
- Recreation Board November 18, 2025, 6:00PM Township Building
- Water Committee November 19, 5:30PM Township Building
- Zoning Hearing Board November 19, 2025, 7:00PM Township Building
- Board of Supervisor Regular Scheduled Meeting December 3, 2025, 6:00PM Porters Fire Hall

19. Adjourn

- Motion to adjourn BOS Meeting