

1. Call to Order

The May Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, May 6, 2026, at Porters Fire Company. The meeting was called to order at 6:00PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman

Judy Mustard, Manager

Ben Niner, Road Master

Matt Bollinger, Vice Chairman - absent

Katie Holmes, Secretary

Travis Laughman, Supervisor

Idan Ghazanfari, Solicitor

Approximately 17 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

4. Public Comment

Paul King discussed budget expenditures and public comment request forms

5. Approval of BOS Minutes

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the April BOS Meeting minutes. Motion passed 2-0.

6. Communications

Chairman Hansen acknowledged receipt of letter from New Hope Ministries. New Hope Ministries is expanding in Spring Grove, 1470 Roth's Church Road.

Chairman Hansen acknowledged receipt of letter from EMA Representative, TerryLynn Ross, summarizing January-March 2026.

Chairman Hansen made a motion, seconded by Supervisor Laughman, approving the request from Providence Community Church for the Fire Works Display on July 4, 2026. Motion passed 2-0.

Chairman Hansen acknowledged the Notice of Audit – Final was in the Hanover Evening Sun on Sunday April 5, 2026. The 2025 Audit is available for Public Inspection at the Township Office and is posted to the Township Website.

Chairman Hansen made a motion, seconded by Supervisor Laughman, accepting SEK's 2025 Audit Final Report. Motion passed 2-0.

Chairman Hansen acknowledged receipt of municipal notification letter from Panebaker Funeral Home & Cremation Care Center, Inc. for a 30-day comment period regarding the plan approval/renewal application for the operating permit of their human cremation unit at 43 Amy Way.

7. Public Safety

Chairman Hansen acknowledged receipt of the Fire Report.

Chairman Hansen acknowledged the receipt of the Wellspan EMS March Report.

NYCRPD Police Report was given.

8. Planning/Zoning/ Code Enforcement

Chairman Hansen acknowledged the receipt of the Zoning Activity and Code Enforcement Report.

Chairman Hansen acknowledged receipt of the letter from York County Agricultural Land Preservation Board, preserving parcel UPID # 30-EE-134J – 133.45 Acres preserved April 6th, 2026 of Bowersox Family Trust.

Chairman Hansen acknowledged receipt of the ASA Committee recommendation.

9. Finance

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the April Treasurer's Report. Motion passed 2-0.

Chairman Hansen acknowledged the receipt of the April bills paid report.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve extra hours for Judy and Katie to complete RTK's and organization of old files, as needed. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve quote from 3rd Element Consulting or an upgraded laptop for the Road Master. Motion passed 2-0.

Chairman Hansen acknowledged the establishment of a new savings account with PNC Bank.

Chairman Hansen acknowledged the receipt of Right to Knows

Right to Know Requests	
Received in March	6
Completed in March	1
YTD	23
YTD Estimated Township Fees	
Solicitor Costs through February	\$925.00
Twp Employees	\$2,309.23

10. Highway, Roads, and Streets

Chairman Hansen acknowledged the receipt of the Road Maintenance Report.

11. Engineer

Chairman Hansen acknowledged the receipt of the April Engineering Report.

12. Recreation

Amanda Myers of the HTRA 501(c)3 gave an update.

13. Water

Chairman Hansen acknowledged one customer remains past due from 2025 has now been paid up to date as of May 6, 2026.

14. Solicitor

None.

15. Supervisors

Chairman Timothy Hansen

None.

Vice Chairman Matt Bollinger

None.

Supervisor Travis Laughman

None.

16. Old Business

None.

17. New Business

Supervisor Laughman discussed street light bills from Met Ed and requested staff to look in to having vendor switch to LED bulbs.

18. Upcoming Meetings

Chairman Hansen discussed upcoming meetings.

19. Adjourn

Supervisor Laughman made a motion, seconded by Chairman Hansen, to adjourn the meeting at 6:20PM. Motion passed 2-0.



Katie Holmes, Secretary

