



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Paul King Supervisor

Porters Fire Hall

6:00PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

| | |
|---------------------|------------------|
| Please Sign: | Attendance Sheet |
| | |

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum.

4. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

- TerryLynn Ross – Proclamation for Civil War Veteran on or around Memorial Day

5. Approval of the BOS Meeting Minutes

- Motion to approve amended December 2024 meeting minutes
- Motion to approve January BOS Meeting Minutes
- Motion to approve February BOS Meeting Minutes

6. Communications

- Acknowledge receipt of traffic study results on Rt 116 and Iron Ridge Road from PennDOT and their proposed corrections
- Acknowledge receipt of York Audubon Society Letter
- Acknowledge receipt of letter from RTA to sign PA DEP landowner grantee agreement

7. Public Safety

- Porters Volunteer Fire Company
 - Fire Report
 - Wellspan EMS January Report
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report
- Acknowledge receipt of the Code Enforcement Officer Report

9. Finance

- Motion to approve
 - January's bills paid report
 - February's Treasurer's Report
 - February bills paid report
- Right to Know Requests – Received 0 and completed 2 in February
- Motion to approve Joins Municipal Bid Awards for the following:
 - Pre-mixed bituminous concrete
 - Crushed stone
 - Petroleum products
 - Traffic line painting
 - Snow & ice rock salt
 - Street milling

10. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report
- Assistant Road Master, Ben Niner, received his CDL license February 10, 2025
- Recognize Township Roadcrew's completed work
- Motion to approve registration for Assistant Road Master to attend PennDOT 2025 Municipal Road Maintenance and Safety Symposium at PSATS Conference 5/4-5/6 in the amount of \$88.00 and reimbursement of any expenses.

11. Engineer

- Acknowledge receipt of the February 2025 Engineer Report

12. Recreation

- Frank Kempf – Rail Trail Authority
- The Recreation Board makes the recommendation to the BOS to repeal the motion made at the January BOS meeting requiring background checks for our specific planned events where there is no one on one interaction with children. This recommendation passed with a vote of 5-0 at our meeting February 18, 2025.
- Motion to repeal prior motion made at January 2025 BOS Meeting (*Supervisor King made a motion, seconded by Vice Chairman Bollinger, that all volunteers and Park & Recreation Board members assisting with the events to obtain, at the township expense, a Child Clearance Background Certificate. Vote 2-1. Chairman Hansen voted no. Motion passed.*) per the recommendation from the Recreation Board.
- Motion to approve Resolution 2025-06 – Authorizing the conveyance of Real Property transfer to the York County Rail Trail Authority
- Motion to approve DEP Landowner Grantee Agreement regarding York County RTA

13. Water

- 2 outstanding water bills from Quarter 4 of 2024 – second round of late fees sent out. Next meter read March 5, 2025 for Quarter 1 of 2025.
- Motion to approve Resolution 2025-07 Statewide Local Share Account Program grant for water supply system upgrades
- The Water Committee would like to make the recommendation to the BOS for a motion to be made to continue as a 3 person board on the new amended Water Committee Resolution and appoint an alternate from the 2 volunteers, Glenn Longstreth and Jeff Lucas
- Motion to approve Resolution 2025-05 Second Resolution Amending Resolution 2024-07 Regarding the AD HOC Advisory Water Committee
- Motion to appoint an alternate member to the Water Committee
 - Jeff Lucas
 - Glenn Longstreth

14. Solicitor

Timothy Shultis

- Motion to approve Resolution 2025-04 Rules for Public Meeting

15. Supervisors

Chairman

Tim Hansen

- Motion to approve Resolution 2025-08 modifying the intergovernmental cooperation agreement with the County of York regarding the UCC Board of Appeals

Vice Chairman

Matt Bollinger

- None.

Supervisor

Paul King

- Amendments to Resolution 2021-03

- Rules of conduct 2nd paragraph – amend to read, at the discretion of Supervisors, disruptive individuals shall be a reason to adjourn the meeting with a date set for a special meeting to finish the agenda of the meeting adjourned
- Public Participation
 - #8 eliminate
 - #9 eliminate
 - #11 eliminate
 - #3 eliminate wording after the word meeting
- Recording and streaming – add the following – the public should be aware that the TWP is recording the meeting to use the recording in aid of recording minutes and having a recording of any disruptive comments or behavior.
- Voting – change to – voting is done one way by members expressing either favor or opposition to the matter being voted on
 - Call for an executive session as per letter sent to Supervisors

16. Old Business

17. New Business

18. Upcoming Meetings

- Planning Commission March 12, 2025, 6:00PM Township Building
- Recreation Board March 18, 2025 6:00PM Township Building
- Water Committee March 26, 2025, 5:30PM Township Building
- Zoning Hearing Board March 26, 2025, 7:00PM Township Building
- Board of Supervisor Regular Scheduled Meeting April 2, 2025, 6:00PM Porters Fire Hall

19. Adjourn

- Motion to adjourn BOS Meeting