



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Travis Laughman Supervisor

Porters Fire Hall

6:00PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet
	Public Comment Request Submittal Form

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

- 1. Meeting Call to Order**
- 2. Pledge of Allegiance**
- 3. Acknowledge the Declaration of a quorum**
- 4. Public Comment**

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) Prior to addressing the board you must come to the podium, state your full name. No comments or questions from anyone other than the speaker.

Public Comment Request Forms will be provided monthly at the back of the room with the sign in sheet. Township Secretary will collect them to provide to the Chairman before the meeting is called to order. The form will be posted on the township website and can be submitted to office staff via email by 1PM the day of the meeting. In addition, the form can be filled out prior to the meeting being called to order.

- TerryLynn Ross – EMA safety awareness information

5. Approval of the BOS Meeting Minutes

- Consideration of a motion to approve the May BOS Meeting Minutes

6. Communications

- Acknowledge that the Township is on a priority list to change First Energy streetlights to LED, however they are in the process of changing the entire state so the earliest possible install date would be 2027.

7. Public Safety

- Porters Volunteer Fire Company
 - Acknowledge receipt of Fire Report
 - Acknowledge receipt of Wellspan EMS April Report
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report & Code Enforcement Officer Report
- Consideration of a motion requesting the Solicitor to update Ordinance No. 5, creating a township Planning Commission.
- Planning Commission recommends approval of the Land Development plan submitted by Hanover Land Services, Trone family trust. Along with this approval, recommends approving waivers to: SALDO Section 504.C pertaining to widening the cartway of Gitts Run Road Section 510.B.9 pertaining to providing vertical curbing in the developed area Sections 507 and 524 pertaining to curbing and sidewalk on Gitts Run Road.
Discussion of Planning Commission Recommendation.

9. Finance

- Motion to approve
 - May’s Treasurer’s Report
 - Acknowledge receipt of May bills paid report
- Acknowledge receipt of Right to Know Requests

Right to Know Requests	
Received in May	14
Completed in May	6
YTD	37
YTD Estimated Township Fees	
Solicitor Costs through April	\$1,110.00
Twp Employees through May	\$3,426.82

- Consideration of a motion to approve the Fire Tax Payment per Resolution 2023-09 in the amount of \$131.57 by June 30, 2026 (\$1,184.13 for prior year’s tax collection)
- Consideration of a motion approving the Porters Fire Company 2026 Budget.

10. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report
- Acknowledge receipt of Speed Study from PennDOT for Jacobs Mills Road
- Consideration of a motion authoring the Solicitor to draft an Ordinance lowering the speed on Jacobs Mills Road from 35PMH to 30PMH per PennDOT Permit # 8-4-3045

- Consideration of a motion for the authorization to award contract for Fibermat to Russell Standard, at its bid price of \$42,085.12 as the apparent lowest responsible bidder, in accordance with bids received on May 11, 2026, subject to receipt of performance and payment bonds, an executed agreement, and a certificate of insurance to the satisfaction of the Solicitor.
- Consideration of a motion for the authorization to award contract for Tar and Chip to Russell Standard, at its bid price of \$94,400.91 as the apparent lowest responsible bidder, in accordance with bids received on May 11, 2026, subject to receipt of performance and payment bonds, an executed agreement, and a certificate of insurance to the satisfaction of the Solicitor.

11. Engineer

- Acknowledge receipt of the May Engineering Report

12. Water

- Acknowledge receipt of the Engineers Water Services Feasibility Study
- Consideration of motion, changing the Water Committee's meeting dates to the 3rd Wednesday of every month at 6:00PM, on an as needed basis.

13. Solicitor

- None

Timothy Shultis

14. Supervisors

Chairman

- None

Tim Hansen

Vice Chairman

- None

Matt Bollinger

Supervisor

- Consideration for a motion authorizing the Solicitor to update Ordinance 2023-09 the annual appropriation to Porters Fire Company- to include requirements for payment, date(s) of payments, tax collector commission and budget approval.

Travis Laughman

15. Old Business

16. New Business

17. Upcoming Meetings

- Planning Commission June 10, 2026, 6:00PM Township Building
- Water Committee TBD Township Building
- Zoning Hearing Board June 24, 2026, 7:00PM Township Building
- Board of Supervisor Regular Scheduled Meeting July 1, 2026, 6:00pm Porters Fire Hall

18. Adjourn

- Motion to adjourn BOS Meeting