

Heidelberg Township York County, PA
Board of Supervisors' Meeting Minutes

June 3, 2026

1. Call to Order

The June Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, June 3, 2026, at Porters Fire Company. The meeting was called to order at 6:00PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman	Judy Mustard, Manager	Ben Niner, Road Master
Matt Bollinger, Vice Chairman	Katie Holmes, Secretary	Chris Walker, Zoning Officer
Travis Laughman, Supervisor	Idan Ghazanfari, Solicitor	

Approximately 22 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

4. Public Comment

TerryLynn Ross, EMA Rep, gave a brief safety update.

David Rowland discussed Medevac training on June 6 at his property and a future farmstand proceeds for a charity.

Tara Wenzel discussed zoning complaints.

Pat Parish discussed The Zoning Ordinance 11-4, Section 7.19, Keeping of Pets.

Paul King discussed his charity, Let Us Help, and a gift from the charity to the park for underground electric.

Peg Moulton gave a brief update on the Hanover Trolley Trail.

5. Approval of BOS Minutes

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the May BOS Meeting minutes. Motion passed 3-0.

6. Communications

Chairman Hansen acknowledged that the township is on a priority list to change First Energy streetlight to LED, however they are in the process of changing the entire state so the earliest possible install date would 2027.

7. Public Safety

Chairman Hansen acknowledged receipt of the Fire Report.

Chairman Hansen acknowledged the receipt of the Wellspring EMS April Report.

Chairman Hansen acknowledged receipt of the NYCPRD Police Report.

8. Planning/Zoning/ Code Enforcement

Chairman Hansen acknowledged the receipt of the Zoning Activity and Code Enforcement Report.

Chairman Hansen made a motion, seconded by Supervisor Laughman, requesting the Solicitor to update Ordinance No. 5, Creating a Township Planning Commission. Motion passed 3-0.

Chairman Hansen acknowledged receipt of the recommendation from the Planning Commission Land Development plan submitted by Hanover Land Services, Trone Family Trust. Along with this approval, recommends approving waivers. This recommendation will be sent back to the Planning Commission in June to list requested waivers.

9. Finance

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the May Treasurer's Report. Motion passed 3-0.

Chairman Hansen acknowledged the receipt of the May bills paid report.

Chairman Hansen acknowledged the receipt of Right to Knows

Right to Know Requests	
Received in March	14
Completed in March	6
YTD	37
YTD Estimated Township Fees	
Solicitor Costs through February	\$1,110.00
Twp Employees	\$3,426.82

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the Fire Tax Payment to Porters Fire Company per Resolution 2023-09 in the amount of \$131.57. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the Porters Fire Company's 2026 Budget. Motion passed 3-0.

10. Highway, Roads, and Streets

Chairman Hansen acknowledged the receipt of the Road Maintenance Report.

Chairman Hansen acknowledged the receipt of the Speed Study from PennDOT for Jacobs Mill Road.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to authorize the Solicitor to draft an Ordinance lowering the speed on Jacobs Mill Road from 35PMH to 30MPH per PennDOT Permit #8-4-3045. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to award contract for Fibermat to Russell Standard, at its bid price of \$42,085.12 as the apparent lowest responsible bidder, in accordance with bids received on May 11, 2026, subject to receipt of performance and payment bonds, an executed agreement, and a certificate of insurance to the satisfaction of the Solicitor. Motion passed 3-0.

11. Engineer

Chairman Hansen acknowledged the receipt of the May Engineering Report.

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12. Water

Chairman Hansen acknowledged receipt of the Engineers Water Services Feasibility Study.

Chairman Hansen made a motion, seconded by Supervisor Laughman, changing the Water Committee's meeting dates to the 3rd Wednesday of every month at 6:00PM, on an as needed basis. Motion passed 3-0.

13. Solicitor

None.

14. Supervisors

Chairman Timothy Hansen

None.

Vice Chairman Matt Bollinger

None.

Supervisor Travis Laughman

Chairman Hansen made a motion, seconded by Supervisor Laughman, authorizing the Solicitor to update Ordinance 2023-09, the annual appropriation to Porters Fire Company, to include requirements for payment, date(s) of payments, tax collector commission and budget approval. Motion passed 3-0.

15. Old Business

None.

16. New Business

None.

17. Upcoming Meetings

Chairman Hansen discussed upcoming meetings.

18. Adjourn

Supervisor Laughman made a motion, seconded by Chairman Hansen, to adjourn the meeting at 6:31PM. Motion passed 3-0.

A handwritten signature in black ink, appearing to read 'Katie Holmes', is written over a horizontal line.

Katie Holmes, Secretary