

1. Call to Order

The July Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, July 1, 2026, at Porters Fire Company. The meeting was called to order at 6:00PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman	Judy Mustard, Manager	Ben Niner, Road Master
Matt Bollinger, Vice Chairman (absent)	Katie Holmes, Secretary(absent)	Chris Walker, Zoning Officer
Travis Laughman, Supervisor	Idan Ghazanfari, Solicitor	

Approximately 20 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

4. Agricultural Security Area Hearing

Solicitor Ghazanfari explained the need for a hearing for property WC Myers Family Farm LP Parcel No. 30-000-EE-0084.00-00000 located at 6509 Old Hanover Road, Hanover, PA 17331. The purpose of this hearing was to receive public comment regarding this property and to create a public record before taking action later on in the evening. He opened it up for public comments only on this issue. There was no public comment. He then closed the public hearing.

5. Public Comment

Scott Rabenstine gave an update on the Fire Company's budget and the money that was received from the Township from the fire tax.

Peg Moulton gave an update on the Hanover Trolley Trail.

Paul King gave a new update on his plans from last month from his charity.

Lori VanTassel spoke about the Board's priorities and the 4th of July.

Mary Uffleman commended the Board.

6. Approval of BOS Minutes

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the June BOS Meeting minutes with the amendment to correct the spelling error. Motion passed 2-0.

7. Communications

Chairman Hansen thanked the volunteers for upgrading our flower beds in front of the Municipal Building.

8. Public Safety

Chairman Hansen acknowledged receipt of the Fire Report.

Chairman Hansen acknowledged the receipt of the WellSpan EMS May Report.

Lt. Erika Eiker presented the NYCPRD Police Report.

9. Planning/Zoning/ Code Enforcement

Chairman Hansen acknowledged the receipt of the Zoning Activity and Code Enforcement Report.

Chairman Hansen made a motion, seconded by Supervisor Laughman, approving the Planning Commission's recommendation of the final Land Development Plan of the Trone Family Trust, 685 Gitts Run Road, Parcel 30-000-ED-0039.00-00000. The Planning Commission recommended approval of the waiver for section 507 requiring sidewalks. They recommended not approving section 504.C requiring widening the cartway of Gitts Run Road and not approving section 510.B.8 requiring vertical curbing. (but did recommend changing the requirement to slant curbing to match the existing curbs on Gitts Run Road) A typographical error was noted in Planning Commission Agenda and Minutes stating Section 510.B.9 and has been corrected to 510.B.8 Motion passed 2-0.

10. Finance

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the June Treasurer's Report. Motion passed 2-0.

Chairman Hansen acknowledged the receipt of the June bills paid report.

Chairman Hansen made a motion to approve Real Estate Tax Refund to Hope Baptist Church in the amount of \$16.76 and \$6.29. Supervisor Laughman seconded the motion. Motion passed 2-0

Chairman Hansen acknowledged the receipt of Right to Knows

Right to Know Requests	
Received in June	1
Completed in June	12
YTD	38
YTD Estimated Township Fees	
Solicitor Costs through May	\$1,591.00
Twp Employees through June	\$4,634.95

11. Highway, Roads, and Streets

Chairman Hansen acknowledged the receipt of the Road Maintenance Report.

12. Engineer

Chairman Hansen acknowledged the receipt of the June Engineering Report.

13. Water

Chairman Hansen stated that Quarter 2 water bills are due July 8, 2026.

14. Solicitor

Solicitor Ghazanfari spoke about Ordinance 2026-08 amending Ordinance No.5 establishing a Township Planning Commission. Chairman Hansen then made a motion that was seconded by Supervisor Laughman to approve advertising Ordinance 2026-08 amending Ordinance No.5 establishing a Township Planning Commission. Motion passed 2-0.

Solicitor Ghazanfari spoke about Ordinance 2026-09 amending Ordinance 88-2, establishing a maximum speed limit on Jacobs Mill Road per PennDOT Permit #8-4-3045. Supervisor Laughman made a motion seconded by Chairman Hansen to approve advertising Ordinance 2026-09 amending Ordinance 88-2 establishing a maximum speed limit on Jacobs Mill Road. Motion passed 2-0

Solicitor Ghazanfari then explained updating Resolution 2023-09 which is the Fire Annual Appropriation to Resolution 2026-06. Chairman Hansen made a motion seconded by Supervisor Laughman to approve Resolution 2026-06 which will update the previous Resolution of 2023-09. Motion passed 2-0

Solicitor Ghazanfari spoke about the Memorandum of Understanding for Maintenance, Operations, Safety and Management of the Hanover Trolley Trail and related amendment removing ongoing Township maintenance responsibilities. Chairman Hansen made a motion, seconded by Supervisor Laughman to approve the Memorandum with the addendum which will amend the care and keeping of the parking lots at any trails in Heidelberg Township. Motion passed 2-0

15. Supervisors

Chairman Timothy Hansen

None.

Vice Chairman Matt Bollinger

Absent.

Supervisor Travis Laughman

Supervisor Laughman questioned whether Peg Moulton had heard anything about the Governor's Award/Letter of Excellence regarding the Rail Trail.

16. Old Business

Chairman Hansen made a motion that was seconded by Supervisor Laughman to approve the application for inclusion into the Agricultural Security Area for WC Myers Family Farm LP Parcel No. 30-000-EE-0084.00-00000 located at 6509 Old Hanover Road, Hanover, PA 17331. Motion passed 2-0

17. New Business

Chairman Hansen started to discuss new business when resident Paul King stated that this item was a violation of the Sunshine Act. Solicitor Ghazanfari then explained why it was not a violation of the Sunshine Act. Chairman Hansen then made a motion to approve the remedial action agreement for zoning ordinance enforcement in a form acceptable to township staff and solicitor. Supervisor Laughman seconded the motion. Motion passed 2-0

18. Upcoming Meetings

Chairman Hansen discussed upcoming meetings.

19. Adjourn

Chairman Hansen made a motion, seconded by Supervisor Laughman, to adjourn the meeting at 6:35PM. Motion passed 2-0.

Judy Mustard, Manager