

## **1. Call to Order**

The January Board of Supervisors' meeting for Heidelberg Township was held on Monday, January 5, 2026, at Porters Fire Company. The meeting was called to order at 6:13PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman

Judy Mustard, Manager

Ben Niner, Road Master

Matt Bollinger, Vice Chairman - absent

Katie Holmes, Secretary

Chris Walker, Zoning Officer

Paul King, Supervisor

Timothy Shultis, Solicitor - absent

Approximately 25 residents/members of the general public were present.

## **2. Pledge of Allegiance**

The Pledge of Allegiance was recited at the Reorganization Meeting.

## **3. Acknowledgment of a quorum**

Chairman Hansen acknowledged the declaration of a quorum.

## **4. Public Comment**

Mark Hudack discussed zoning decisions.

Pat Parish discussed the purchase of a supervisor laptop and a noise ordinance.

Ranan Castillo discussed tax increase.

Bob Stine discussed Right to Knows.

Lori Van Tassel discussed Right to Knows and Minutes

Tara Wetzel welcomed Supervisor Laughman.

Meg Powell welcomed Supervisor Laughman and BOS Work Sessions.

## **5. Approval of BOS Minutes**

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the December BOS Meeting Minutes. Motion passed 2-0.

## **6. Communications**

None.

## **7. Public Safety**

Chairman Hansen acknowledged receipt of the Fire Report.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to allow a 2-week extension from January 15<sup>th</sup> to January 29<sup>th</sup> to submit notarized eligibility list per Ordinance 2023-01 for the Volunteer Service Credit Program. Motion passed 2-0.

Chairman Hansen acknowledged the receipt of the Wellspan EMS December Report.

NYCRPD Police Report was given.

## **8. Planning/Zoning/ Code Enforcement**

Chairman Hansen acknowledged the receipt of the Zoning Activity and Code Enforcement Report.

## **9. Finance**

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the December Treasurer's Report. Motion passed 2-0.

Chairman Hansen acknowledged the receipt of the December bills paid report.

Chairman Hansen acknowledged the receipt of 3 Right to Know and 0 completed in December. Year to date 38 RTK's received.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to table the purchase of new supervisor laptop in the amount of \$1,524.00 from 3<sup>rd</sup> Element Consulting. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve Resolution 2026-01 Fee Schedule for 2026. Motion passed 2-0.

## **10. Highway, Roads and Streets**

Chairman Hansen acknowledged the receipt of the Road Maintenance Report.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to authorize bid documents to be secured for a Rubber Tire Backhoe to be purchased from the Large Equipment secured 10/22/2024 by the Township and to be used by June 30, 2027. Motion passed 2-0.

Chairman Hansen acknowledged the receipt of PennDOT Traffic Study Letter reducing speed limit to 25MPH on Porters Road from approximately a ½ mile North of Brown Street to Thoman Road.

## **11. Engineer**

Chairman Hansen acknowledged the receipt of the December 2025 Engineer Report.

## **12. Recreation**

Recreation Board Chairman gave a brief statement on the Recreation Board and the 501(c)3.

Chairman Hansen stated that he would like residents' opinions on how the recreation board has been operating over the past 2 years via email and please come to the next meeting to voice your opinions during public comment.

## **13. Water**

Manager Mustard stated that Supervisor Laughman may stay on the Water Committee as a Township Supervisor.

**14. Solicitor**

None.

**15. Supervisors**

**Chairman Timothy Hansen**

Chairman Hansen made a motion, seconded by Supervisor Laughman, authorizing the Chairman to execute the engagement and representation agreement with Timothy Shultis, Salzmann Hughes PC. Motion passed 2-0.

**Vice Chairman Matt Bollinger**

Chairman Hansen made a motion, seconded by Supervisor Laughman, to enter into annual contract with Laboratory Analytical & Biological Services to provide water testing as required by DEP. Motion passed 2-0.

**Supervisor Travis Laughman**

None.

**16. Old Business**

None.

**17. New Business**

None.

**18. Upcoming Meetings**

Chairman Hansen discussed upcoming meetings.

**19. Adjourn**

Chairman Hansen made a motion, seconded by Supervisor Laughman, to adjourn the meeting at 6:55PM. Motion passed 2-0.

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Katie Holmes, Secretary