

Heidelberg Township York County, PA
Board of Supervisors' Meeting Minutes

January 5, 2026

1. Call to Order

The January Board of Supervisors' meeting for Heidelberg Township was held on Monday, January 5, 2026, at Porters Fire Company. The meeting was called to order at 6:13PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman	Judy Mustard, Manager	Ben Niner, Road Master
Matt Bollinger, Vice Chairman - absent	Katie Holmes, Secretary	Chris Walker, Zoning Officer
Travis Laughman, Supervisor	Timothy Shultis, Solicitor - absent	

Approximately 25 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited at the Reorganization Meeting.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

4. Public Comment

Mark Hudak discussed zoning decisions.

Pat Parish discussed the purchase of a supervisor laptop and a noise ordinance.

Renan Castillo discussed tax increase.

Bob Stine discussed Right to Knows.

Lori Van Tassel discussed Right to Knows and Minutes

Tara Wetzel welcomed Supervisor Laughman.

Meg Powell welcomed Supervisor Laughman and BOS Work Sessions.

5. Approval of BOS Minutes

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the December BOS Meeting Minutes. Motion passed 2-0.

6. Communications

None.

7. Public Safety

Chairman Hansen acknowledged receipt of the Fire Report.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to allow a 2-week extension from January 15th to January 29th to submit notarized eligibility list per Ordinance 2023-01 for the Volunteer Service Credit Program. Motion passed 2-0.

Chairman Hansen acknowledged the receipt of the Wellspan EMS December Report.

NYCRPD Police Report was given.

8. Planning/Zoning/ Code Enforcement

Chairman Hansen acknowledged the receipt of the Zoning Activity and Code Enforcement Report.

9. Finance

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the December Treasurer's Report. Motion passed 2-0.

Chairman Hansen acknowledged the receipt of the December bills paid report.

Chairman Hansen acknowledged the receipt of 3 Right to Know and 0 completed in December. Year to date 38 RTK's received.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to table the purchase of new supervisor laptop in the amount of \$1,524.00 from 3rd Element Consulting. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve Resolution 2026-01 Fee Schedule for 2026. Motion passed 2-0.

10. Highway, Roads and Streets

Chairman Hansen acknowledged the receipt of the Road Maintenance Report.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to authorize bid documents to be secured for a Rubber Tire Backhoe to be purchased from the Large Equipment secured 10/22/2024 by the Township and to be used by June 30, 2027. Motion passed 2-0.

Chairman Hansen acknowledged the receipt of PennDOT Traffic Study Letter reducing speed limit to 25MPH on Porters Road from approximately a ½ mile North of Brown Street to Thoman Road.

11. Engineer

Chairman Hansen acknowledged the receipt of the December 2025 Engineer Report.

12. Recreation

Recreation Board Chairman gave a brief statement on the Recreation Board and the 501(c)3.

Chairman Hansen stated that he would like residents' opinions on how the recreation board has been operating over the passed 2 years via email and please come to the next meeting to voice your opinions during public comment.

13. Water

Manager Mustard stated that Supervisor Laughman may stay on the Water Committee as a Township Supervisor.

14. Solicitor

None.

15. Supervisors

Chairman Timothy Hansen

Chairman Hansen made a motion, seconded by Supervisor Laughman, authorizing the Chairman to execute the engagement and representation agreement with Timothy Shultis, Salzmann Hughes PC. Motion passed 2-0.

Vice Chairman Matt Bollinger

Chairman Hansen made a motion, seconded by Supervisor Laughman, to enter into annual contract with Laboratory Analytical & Biological Services to provide water testing as required by DEP. Motion passed 2-0.

Supervisor Travis Laughman

None.

16. Old Business

None.

17. New Business

None.

18. Upcoming Meetings

Chairman Hansen discussed upcoming meetings.

19. Adjourn

Chairman Hansen made a motion, seconded by Supervisor Laughman, to adjourn the meeting at 6:55PM. Motion passed 2-0.

Katie Holmes

Katie Holmes, Secretary