



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Paul King Supervisor

Porters Fire Company
Immediately following ReOrg Meeting
1199 Porters Road
Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum.

4. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

- Peg Moulton – Hanover Trolley Trail Update

5. Approval of the BOS Meeting Minutes

- Motion to approve December BOS Meeting Minutes

6. Communications

- Statements of financial interest forms will be issued to public officials, public employees, committee and board members. Supervisor's forms are in their packet. Please note that they must be filed no later than May 1, 2025, with the Township Secretary.
- Supervisor Paul King - Nov.6,2024 agenda stated that "2023 Audit to be presented at the 12/4/24 BOS meeting by SEK" It was not. Who changed this? Motion by Supervisor Paul King. Moved as promised that SEK come to the Feb 5. 2025 meeting to present to 2023 Audit.
- Accept with regret the resignation of Justin Fuhrman as Elected Auditor.

7. Public Safety

- Porters Volunteer Fire Company
 - Fire Report
 - Wellspan EMS
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report
- Acknowledge receipt of the Code Enforcement Officer Report
- Motion for the approval of the Well Isolation Exemption Agreement for 1075 Porters Road subject to the review and approval of the Solicitor, SEO and payment of the Township's costs in preparing the document.

9. Finance

- Motion to approve
 - December's Treasurer's Report
- Right to Know Requests – Received 2 and completed 5 in December
- Motion to approve 2024 Real Estate Tax refund for Derrick and Brandy Baker in the amount of \$42.87
- Acknowledge receipt of the 1/1/2022-12/31/2023 Liquid Fuels Audit completed by Commonwealth of Pennsylvania Department of the Auditor General.
- Motion to approve up to \$500.00 to be paid from the General Fund towards Porter's Cemetery signage per the request of resident Terrylynn Ross
- Motion to approve up to \$500.00 to be from the General Fund towards the "Park's a gift, pass it on" sign requested by Roger Bollinger

10. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report
- Motion to approve Atlantic Tractor Quote #002847 for the repair of the John Deere Tractor hydraulic hose leak in the amount of \$2,148.89

11. Engineer

- Nothing to report

12. Recreation

- Motion to appoint Justin Fuhrman to the Park and Recreation Board
- Acknowledge receipt of certified letter from Land Studies showing their intent to submit a Joint Permit Application under 25PA Code Chapter 105 for activities within Water of the Commonwealth to PA DEP Central Office for following project: Oil Creek Pedestrian Bridge, Boardwalk, and Hanover Trolley Trail
- Motion by Supervisor Paul King: Report on 2023 spending on TWP Park \$100,274.00 spent. Manager to contract for a Playground Safety Inspection.
- Motion by Supervisor Paul King: Any repairs or improvements made to the Playground be applied for and paid for from grant funding.
- Report on costs and benefits of the Spring Grove Park & Recreation Council. Cost to join over \$23,000 annually - Motion not to join by Paul King.
- Motion by Supervisor Paul King: All volunteers and Park & Recreation Board members assisting with the events to obtain, at TWP expense, a Child Clearance Background Certificate
- Motion by Supervisor Paul King: BOS to approve 2025 Park and Recreation Board Event Schedule as follows: (Rec Board to provide agreements with vendors for final approval and insurance binders)
 - Spring Fling - April 13th - Sunday 3pm - 6 pm
Egg Hunt, Bounce Houses, Kids games, Family photo Booth, Food trucks, Snack shack open, Live Music, Hay rides, Petting Zoo
 - First Saturday night out - 6pm - 9pm
May 3rd, June 7, July 4 or 5, Aug 2, Sept. 6, Live Music in the Park, Food trucks, Snack Shack, Kids games, Bounce Houses, family activities
 - Fall Festival October 19 2pm - 6pm
Hayrides, pumpkin carving/decorating, Live Music, petting zoo, Kids games, Family Photo booth, Kids show, Family fun activities, Food trucks, Snack shack, Bon Fire
 - Winter/Christmas in the Park December 14th 1pm - 5pm
Santa in the Park, Hot Chocolate, Hot Cider, Music, Snack shack, Food trucks, Kids Games, Family Photo Booth, Bonfire.

All Township Rec Park Events will be Free to the public, The purchase of food is at the individual's discretion. We will be gathering ideas from the community for each event. We Want our community to have input on the activities at the events. We will be signing up volunteers to help us run the events.

- York County Rail Trail presentation by Frank Kempf

13. Water

- Motion to authorize the Solicitor to amend Resolution 2024-07, which states “established by the Board of Supervisors and shall be known as the Heidelberg Township Water Committee for a term of one (1) year” (resolved on May 1, 2024), to continue the Water Committee past 4/30/2025.

14. Solicitor

Timothy Shultis

- Motion to authorize advertisement of the draft Weed Ordinance

15. Supervisors

Chairman

Tim Hansen

- Motion authorizing the Chairman to execute the engagement and representation agreement with Timothy Shultis, Salzman Hughes PC
- Motion to approve Resolution 2025-01 Tax Rates for 2025
- Motion to approve Resolution 2025-02 Fee Schedule 2025

Vice Chairman

Matt Bollinger

- Motion to enter into annual contract with Laboratory Analytical & Biological Services to provide water testing as required by DEP

Supervisor

Paul King

- Appoint to the Park and Recreation Board
 - Richard Cook expire 12/31/26
 - LeRoy Baumgardner expire 12/31/26
 - Lori Van Tassel expire 12/31/27
- Appoint as alternate member of the Park and Recreation Board
 - Pam Zimmer
- Call for an Executive Session to discuss legal representation
- Repeal agenda setting policy
- Repeal recording of meetings policy

16. Old Business

17. New Business

18. Upcoming Meetings

- Elected Auditors January 7, 2025, 1:00PM Township Building
- Planning Commission January 8, 2025, 6:00PM Township Building **CANCELLED**
- Recreation Board January 21, 2025 6:00PM Township Building
- Water Committee January 29, 2025, 5:30PM Township Building
- Zoning Hearing Board January 29, 2025, 7:00PM Township Building
- Board of Supervisor Regular Scheduled Meeting February 5, 2025, 6:00pm Porters Fire Hall

19. Adjourn

- Motion to adjourn BOS Meeting