



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen	Chairman
Matt Bollinger	Vice Chairman
Travis Laughman	Supervisor

Porters Fire Hall

6:00PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum.

4. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

- Dan Wilmot

5. Approval of the BOS Meeting Minutes

- January Reorganization BOS Meeting Minutes – motion required
- January BOS Meeting Minutes – motion required

6. Communications

- Statements of financial interest forms will be issued to public officials, public employees, committee and board members at their first meeting of 2026. Please note that they must be filed no later than May 1, 2025, with the Township Secretary.
- Consideration of approval of Park Facilities Agreement with Lumberjax Lacrosse for the Lacrosse Field 3/1/2026-5/31/2026
- Consideration of approval of Park Facilities Agreement with Rockettes Fastpitch Softball Association for the 60' field 4/1/2026-6/30/2026.
- Consideration of approval of Park Facilities Agreement with HTRA 501(c)3 for a community event on April 4, 2026, contingent upon proof of liability insurance.

7. Public Safety

- Porters Volunteer Fire Company
 - Acknowledge receipt of Fire Report
 - Consideration of the approval for the Porters Fire Department Eligibility List for the Volunteer Service Credit Program (Ordinance 2023-01) for the following members based on criteria from Resolution 2023-06
 - Austin Doll
 - Scott Rabenstine
 - Michael Summers
 - Dean Warner
 - Robert Wilkes
 - Acknowledge receipt of Wellspan EMS December Report
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report & Code Enforcement Officer Report
- A motion to reappoint Phil Marks to the Planning Commission for a 4-year term ending 12.31.2029
- A motion to reappoint Andy Brough to the Zoning Hearing Board for a 3-year term ending 12.31.2028

9. Finance

- Motion to approve
 - January's Treasurer's Report
 - Acknowledge receipt of January bills paid report
- Right to Know Requests – Received 6 and completed 2 in January. YTD 6.
- Acknowledge the purchase of iPad for Supervisor Laughman in the amount \$635.99

10. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report

- Consideration for authorization for the Solicitor to draft an Ordinance lowering speed on Porters Road from 35MPH to 25MPH approximately ½ mile north of Browns Road to Thoman Road per PennDOT Speed Limit Permit 8-4-3047 – motion required

11. Engineer

- Acknowledge receipt of the Engineer Report
- Consideration for a motion to approve the change order for Mill Road from C.S. Davidson in the amount of \$7,975.44
- Consideration for a motion to approve the Final AFP for Mill Road

12. Recreation

- HTRA 501(c)3 brief update for 2026 plans
- Consideration for authorization to have the Solicitor draft an Ordinance repealing the Recreation Board – motion required
- Discussion on continuation of future Recreation Board Meetings – motion required

13. Water

- 1 Past Due Water Company Bills from Quarter 4 of 2025

14. Solicitor

Timothy Shultis

- Consideration for a Motion to Adopt Ordinance No. 2026-01 - an Ordinance of Heidelberg Township, York County, Pennsylvania, amending Ordinance No. 88-2, an Ordinance establishing maximum speed limits on certain Streets, as amended.
- Consideration for a Motion to Adopt Ordinance No. 2026-02 - an Ordinance of Heidelberg Township, York County, Pennsylvania, restricting vehicles over twenty-five (25) feet in length from using Cannery Road.
- Consideration for a Motion to Adopt Ordinance No. 2026-03 - an Ordinance of Heidelberg Township, York County, Pennsylvania, amending Ordinance No. 90-4, to add a stop sign on High Rock Road W at the intersection of High Rock Road W and High Rock Road N.
- Consideration for a Motion to adopt an Ordinance No 2026-04 increasing the indebtedness of Heidelberg Township, York County, Pennsylvania, by directing the issuance of a general obligation note in the maximum principal amount of \$497,000.00 – LGUDA.
- Consideration for a Motion to Adopt Resolution No. 2026-02 Right To Know Law Policies and Procedures
- Announce receipt of the Proposal for an Addition to the ASA for 6509 Old Hanover Road, Hanover, PA. Motion to authorize Solicitor to advertise the proposal and authorize the Township staff to post notice in accordance with the Agricultural Areas Security Law.

15. Supervisors

Chairman

Tim Hansen

- None

Vice Chairman

Matt Bollinger

- None

Supervisor

Travis Laughman

- Discussion on Ordinance 05-01 Snow Emergency Plan for future snow events

16. Old Business

17. New Business

18. Upcoming Meetings

- Planning Commission February 11, 2026, 6:00PM Township Building
- Recreation Board February 17, 2026, 6:00PM Township Building - TBD
- Water Committee February 25, 2026, 5:30PM Township Building
- Zoning Hearing Board February 25, 2026, 7:00PM Township Building - CANCELLED
- Board of Supervisor Regular Scheduled Meeting March 4, 2026, 6:00pm Porters Fire Hall

19. Adjourn

- Motion to adjourn BOS Meeting