

## **1. Call to Order**

The March Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, March 4, 2026, at Porters Fire Company. The meeting was called to order at 6:00PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman - absent  
Matt Bollinger, Vice Chairman  
Travis Laughman, Supervisor

Judy Mustard, Manager  
Katie Holmes, Secretary  
Timothy Shultis, Solicitor

Ben Niner, Road Master  
Chris Walker, Zoning Officer - absent

Approximately 33 residents/members of the general public were present.

## **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

## **3. Acknowledgment of a quorum**

Vice Chairman Bollinger acknowledged the declaration of a quorum.

## **4. Discussion on new Public Comment procedures**

Vice Chairman Bollinger gave a description and statement

## **5. Public Comment**

Renan Castillo discussed taxes, public comment request forms, code enforcement and RTK's.

Lynn Hoff submitted a public comment request form just in case.

Lori VanTassel discussed the swingers club.

Paul King discussed zero turn mower, RTK policy, Recreation Board, and public comment request forms.

Peg Moulton gave a brief update on the Hanover Trolley Trail.

Becky Straus discussed RTK's, answering questions and the Korral.

## **6. Approval of BOS Minutes**

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to approve the February BOS Meeting Minutes. Motion passed 2-0.

## **7. Communications**

Vice Chairman Bollinger stated there was no communications.

## **8. Public Safety**

Vice Chairman Bollinger acknowledged receipt of the Fire Report.

Vice Chairman Bollinger acknowledged the receipt of the Wellspan EMS January Report.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to authorize Volunteer Tax Credit to Robert Wilkes in the amount of \$471.45. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to authorize Volunteer Tax Credit to Dean Watner in the amount of \$298.80. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to authorize Volunteer Tax Credit to Austin Doll in the amount of \$179.22. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to authorize Volunteer Tax Credit to Michael Summers in the amount of \$196.07. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to authorize Volunteer Tax Credit to Scott Rabenstine in the amount of \$418.65. Motion passed 2-0.

NYCRPD Police Report was given by Chief Lash.

## **9. Planning/Zoning/ Code Enforcement**

Vice Chairman Bollinger acknowledged the receipt of the Zoning Activity and Code Enforcement Report.

## **10. Finance**

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to approve the February Treasurer's Report. Motion passed 2-0.

Vice Chairman Bollinger acknowledged the receipt of the February bills paid report.

Vice Chairman Bollinger acknowledged the receipt of 3 Right to Knows and 3 completed in February. Year to date 9 RTK's received. Solicitor Costs \$407.00 and Township Employee Hours (13.5) \$451.65.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to award contract for pre-mixed bituminous stockpile material to low bidder York Materials Group, unit price \$120 per ton under the joint bidding process through the Borough of Hanover and to authorize the Chairman to execute the Joint Municipal Agreement with York Materials Group. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to award contract for crushed stone material to low bidder Vulcan Construction Materials LLC, 2A Stone and 2 RC Stone unit price \$12.05 per ton and the crushed stone, anti-skid and sand material unit price \$16.40 per ton, price per ton for delivery to Heidelberg Township is \$4.00, under the joint bidding process through the Borough of Hanover and to authorize the Chairman to execute the Joint Municipal Agreement with Vulcan Construction Materials LLC. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, award contract for pavement milling services to low bidder Kinsley Construction Site York, unit price \$2.50 per square yard under the joint bidding process through the Borough of Hanover and to authorize the Chairman to execute the Joint Municipal Agreement with Kinsley Construction Site York. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to award contract for petroleum products bid to low bidder Mid Atlantic Cooperative Solutions/dba Aero Energy, diesel oil #2 straight run unit price \$3.1330 per gallon, and fuel oil #2 unit price \$3.0150 per gallon under the joint bidding process through the Borough of Hanover and to authorize the Chairman to execute the Joint Municipal Agreement with Mid Atlantic Cooperative Solutions/dba Aero Energy. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to award contract for snow and rock salt to low bidder River Side Construction, unit price delivered before 7/1/26 \$90.63 per ton, delivered before 10/1/26 \$90.63 per ton, delivered after 10/1/26 \$90.63 per ton under the joint bidding process through the Borough of Hanover and to authorize the Chairman to execute the Joint Municipal Agreement with River Side Construction. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to award contract for calcium chloride to low bidder Echo Solutions Distributing, unit price \$1,390.00 per ton under the joint bidding process through the Borough of Hanover and to authorize the Chairman to execute the Joint Municipal Agreement with Echo Solutions Distributing. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to award contract for traffic line painting to low bidder D.E. Gemmill Inc, \$0.14/lf center traffic line painting, 2 4" yellow lines per mile \$739.20, lane line and edge line painting \$.071/lf, 1 4" white line solid or dashed per mile \$374.88 under the joint bidding process through Borough of Hanover and to authorize the Chairman to execute the Joint Municipal Agreement with D.E. Gemmill Inc. Motion passed 2-0.

## **11. Highway, Roads and Streets**

Vice Chairman Bollinger acknowledged the receipt of the Road Maintenance Report.

## **12. Engineer**

Vice Chairman Bollinger stated there was no update from the Engineer to report.

## **13. Water**

Vice Chairman Bollinger acknowledged one past due account.

## **14. Solicitor**

The Solicitor announced an Executive Session was held on Wednesday February 25, 2026, from 4:00-5:40PM. The following matters were discussed: personnel matters involving public employees, attorney client privilege matters with the Solicitor in connection with litigation and issues on which identifiable complaints may be filed, and lastly, to review matters which are covered under the attorney client privilege and confidential information regarding the conduct of investigations under 708A 1,4,5 of the Sunshine Act.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to rescind the motion made at the Feb 4, 2026, BOS meeting adopting Ordinance 2026-04 and to adopt Ordinance No 2026-04 increasing the indebtedness of Heidelberg Township, York County, Pennsylvania, by directing the issuance of a general obligation note in the maximum principal amount of \$497,000.00 – LGUDA. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to approve the Professional Services Agreement for the PIB Loan. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, adopt Resolution No. 2026-02 Right to Know Law Policies and Procedures. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to advertise Ordinance 2026-06 Porters Road Speed Reduction. Motion passed 2-0

Supervisor Laughman made a motion, seconded by Vice Chairman Bollinger, to advertise Ordinance 2026-05 Snow/Ice Emergency. Motion passed 2-0.

Supervisor Laughman made a motion, seconded by Vice Chairman Bollinger, to advertise Ordinance 2026-07 Rec Board. Motion passed 2-0.

Supervisor Laughman made a motion, seconded by Vice Chairman Bollinger, to approve forwarding proposed ASA for 6509 Old Hanover Road, Hanover, PA to the York County Planning Commission. Motion passed 2-0.

## **15. Supervisors** **Chairman Timothy Hansen**

None.

## **Vice Chairman Matt Bollinger**

None.

## **Supervisor Travis Laughman**

Supervisor Laughman discussed reviewing the draft employee handbook.

Supervisor Laughman discussed the need for Porter's Fire Department to create a budget to account for the Fire Tax.

## **16. Old Business**

None.

## **17. New Business**

None.

## **18. Upcoming Meetings**

Vice Chairman Bollinger discussed upcoming meetings.

## **19. Adjourn**

Vice Chairman Bollinger made a motion, seconded by Supervisor Laughman, to adjourn the meeting at 6:51PM. Motion passed 2-0.

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**Katie Holmes, Secretary**