

**HEIDELBERG TOWNSHIP, YORK COUNTY,
PENNSYLVANIA**

RESOLUTION NO. 2023-06

**A RESOLUTION OF HEIDELBERG TOWNSHIP, YORK COUNTY,
PENNSYLVANIA, ESTABLISHING THE CRITERIA FOR THE
VOLUNTEER SERVICE CREDIT PROGRAM UNDER ORDINANCE NO.
2023-01**

WHEREAS, Heidelberg Township (the “Township”) has adopted Ordinance No. 2023-01 establishing a volunteer service credit program for municipal volunteers of the Township's fire companies and non-profit emergency medical service agencies; and

WHEREAS, Ordinance No. 2023-01 provides that the Township establish the criteria that must be met to qualify for credits under the program

NOW THEREFORE, it is hereby **RESOLVED** by the Township as follows:

A. Establishment. The Heidelberg Township Board of Supervisors hereby establishes a Volunteer Service Tax Refund Program. The goal of the program is to encourage membership and service in the Township’s fire companies and nonprofit emergency medical service agencies.

B. Establishment of Criteria. The Heidelberg Township Board of Supervisors hereby establishes, and may from time to time establish by resolution, the annual criteria that must be met to qualify for tax refund under the Volunteer Service Tax Refund Program. Unless or until changed by Resolution, the criteria will remain unchanged from year to year.

C. Initial Criteria. To qualify for tax refund under the Volunteer Service Tax Refund Program, an individual must have been a member in good standing of an Eligible Entity as defined in Ordinance No. 2023-01 as of the date of the application, and the individual must earn a minimum of 100 points from a combination of the following categories:

1. Emergency Responses (Fire or Ambulance Call)
 - a. 1 Point per emergency response

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2. Training

- a. Department Training – 5 Points per training
- b. Certified Training – 5 Points per 8 hours
- c. Hazardous Materials Refresher – 5 Points
- d. Annual Self-Contained Breathing Apparatus – 2 Points
- e. Annual Driver Recertification – 4 Points

3. Meetings

- a. Fire Department Meetings – 4 Points per meeting
- b. Emergency Medical Services (EMS) Meetings – 4 Points per meeting
- c. Committee Meetings – 2 Points per meeting
- d. Board of Officers/Relief/Officer's Meetings – 2 Points per meeting
- e. Relief Meeting – 2 Points per meeting

4. Work Details

- a. Scheduled Work Details – 5 Points per detail

5. Fire Prevention/Public Education Activities

- a. Fire Prevention Activities – 5 Points per event
- b. Public Education Events (Parades, Carnivals, etc.) – 3 Points per event

6. Fund Raising Events

- a. Event and/or event preparation—1 point per hour up to a maximum of 5 points.

D. Eligible Entities. The Volunteer Service Tax Refund Program is available to residents of Heidelberg Township who are volunteers of an Eligible Entity as defined in Ordinance No. 2023-01 and otherwise meet the requirements of the program described herein.

E. Eligibility Period. To qualify for a tax refund under the Volunteer Service Tax Refund Program, a volunteer must meet the minimum criteria established in this Resolution and any subsequent amendments, during the eligibility period running from January 1 until December 31 of each calendar year. In 2023, the eligibility period shall be retroactive to January 1, 2023.

F. Record Keeping. The Eligible Entity shall keep specific records of each volunteer's activities in a service log to establish credits under the Volunteer Service Tax Refund Program and shall annually transmit to the Township an eligibility list of all volunteers that have met the minimum criteria for the Volunteer Service Tax Refund Program. The notarized eligibility list shall be transmitted to the Township no later than March 30th of each year, showing the names of those members who met the eligibility criteria during the preceding Eligibility Period. The Eligible Entity may post the eligibility list in an accessible area of the volunteer agency's facilities.

G. Severability. The provisions of this resolution shall be severable. If any of its provisions shall be held to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect the validity of any of the remaining provisions of this resolution.

H. Repealer. All other resolutions or parts of resolutions inconsistent herewith are hereby repealed to the extent of any inconsistency.

DULY ADOPTED this 12 day of July, 2023 by the Board of Supervisors of Heidelberg Township in lawful session, duly assembled.

ATTEST:

HEIDELBERG TOWNSHIP

Kate Hark
Secretary

By: Timothy Hansen
Timothy Hansen, Chairman

(SEAL)

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