

Heidelberg Township York County, PA
Board of Supervisors' Meeting Minutes

August 5, 2026

1. Call to Order

The August Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, August 5, 2026, at Porters Fire Company. The meeting was called to order at 6:00PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman
Matt Bollinger, Vice Chairman
Travis Laughman, Supervisor

Judy Mustard, Manager
Katie Holmes, Secretary
Idan Ghazanfari, Solicitor

Ben Niner, Road Master (absent)
Chris Walker, Zoning Officer (absent)

Approximately 27 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

4. Public Comment

Amy Repman questioned the road work on Hoff Road.

Pat Parrish questioned Right to Knows. Chairman Hansen offered a response to her questions.

Paul King questioned road work, WY Electric quote, Comprehensive Plan update, and Right to Knows.

Lori Van Tassel gave a brief update on an event hosted by resident Paul King, thanked a group of residents that helped another resident, and Kim's Korral.

Mike Myers made a statement about Kim's Korral.

5. Approval of BOS Minutes

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the July BOS Meeting minutes. Motion passed 3-0.

6. Communications

Chairman Hansen noted that archery permits are available through the township office.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to accept with regret the resignation from Phil Smith, EMA Representative. Motion passed 3-0. Chairman Hansen noted that if there is any interest in filling this position, please submit a volunteer application to the township office,

Chairman Hansen acknowledged the receipt of a letter from PennDOT regarding reimbursement for Winter Traffic Services Agreement Number 3900040373 for the 2025/2026 winter season payment in the amount of \$7,609.61.

Chairman Hansen acknowledged the receipt of EMA Representative, TerryLynn Ross, Quarter 2 2026 Report.

7. Public Safety

Chairman Hansen acknowledged receipt of the Fire Report. (July Fire Report not received)

Chairman Hansen acknowledged the receipt of the WellSpan EMS June Report.

There was not a NYCPRD Police Report given.

Resident Paul King questioned the duty of an EMA Representative. TerryLynn Ross, EMA Representative, offered a response.

8. Planning/Zoning/ Code Enforcement

Chairman Hansen acknowledged the receipt of the Zoning Activity and Code Enforcement Report.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to award the Comprehensive Plan Update RFP to C.S. Davidson, Inc. in the amount of \$53,536.00. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve Final Land Development and reverse subdivision plan for Hanover Community Church, 1959 Smith Station Road. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to request 90-day extension for Mark Shearer and Dee Guinn subdivision. Motion passed 3-0.

9. Finance

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the July Treasurer's Report. Motion passed 3-0.

Chairman Hansen acknowledged the receipt of the July bills paid report.

Chairman Hansen acknowledged the receipt of Right to Knows:

Right to Know Requests	
Received in June	11
Completed in June	2
YTD	49
YTD Estimated Township Fees	
Solicitor Costs through May	\$2,719.50
Twp Employees through June	\$4,634.91

10. Highway, Roads, and Streets

Chairman Hansen acknowledged the receipt of the Road Maintenance Report.

Chairman Hansen acknowledged receipt of the PIB Loan disbursement in the amount of \$497,000.00 for High Rock Road. Resident Paul King questioned the first payment. Manager Mustard responded that the first payment is due August 1, 2027.

Chairman Hansen made a motion, seconded by Supervisor Laughman, approving Resolution 2026-07, authorizing an application to the PA Local Share Account – Category 4 in the amount of \$242,950 to be used to purchase a new dump truck with stainless dump body, plow, and spreader. Motion passed 3-0.

Chairman Hansen stated that road work will start on Mill Road and Hoff Road on/around August 10, 2026, residents should expect temporary disruptions such as road closures, detours and increased traffic congestion through August 31, 2026.

11. Engineer

Chairman Hansen acknowledged the receipt of the July Engineering Report.

12. Water

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, accepting a quote from WY Electric LLC for wellhouse security updates in the amount of \$119,500.00 which will be covered by the Security Update Grant. Motion 3-0

13. Solicitor

Vice Chairman Bollinger then made a motion, seconded by Chairman Hansen, approving Ordinance 2026-08 amending Ordinance No.5 establishing a Township Planning Commission, with typo to be corrected. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, approving Ordinance 2026-09 amending Ordinance 88-2 establishing a maximum speed limit on Jacobs Mill Road per PennDOT Permit #8-4-3045. Motion passed 3-0

14. Supervisors

Chairman Timothy Hansen

None.

Vice Chairman Matt Bollinger

None.

Supervisor Travis Laughman

Supervisor Laughman noted that one of the streetlights at the office building is out. Manager Mustard stated that she will make Met Ed aware.

15. Old Business

None.

16. New Business

Supervisor Laughman brought up the need for dirt on the 90' baseball field, due to wash out. Chairman Hansen stated that this would be brought to the September meeting for vote.

17. Upcoming Meetings

Chairman Hansen discussed upcoming meetings.

18. Adjourn

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to adjourn the meeting at 6:31PM. Motion passed 3-0.

Katie Holmes, Secretary