



Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Travis Laughman Supervisor

Porters Fire Hall

6:00PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet
	Public Comment Request Submittal Form

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum

4. Public Comment

Comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) Prior to addressing the board you must come to the podium, state your full name. No comments or questions from anyone other than the speaker.

Public Comment Request Forms will be provided monthly at the back of the room with the sign in sheet. Township Secretary will collect them to provide to the Chairman before the meeting is called to order. The form will be posted on the township website and can be submitted to office staff via email by 1PM the day of the meeting. In addition, the form can be filled out prior to the meeting being called to order.

5. Approval of the BOS Meeting Minutes

- Consideration of a motion to approve the July BOS Meeting Minutes

6. Communications

- Archery permits are available through the township office, 35 will be available for Township residents and any local active or retired emergency personnel.

- Consideration of a motion accepting with regret the resignation from Phil Smith EMA Representative. If there is any interest in filling this position, please submit a volunteer application to the township office.
- Acknowledge receipt of letter from PennDOT regarding reimbursement for Winter Traffic Services Agreement Number 3900040373 for the 2025/2026 winter season payment in the amount of \$7,609.61.
- Acknowledge receipt of EMA Rep, TerryLynn Ross, Quarter 2 2026 Report

7. Public Safety

- Porters Volunteer Fire Company
 - Acknowledge receipt of Fire Report
- Wellspan EMS
 - Acknowledge receipt of June Report
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report & Code Enforcement Officer Report
- Consideration of a motion awarding the Comprehensive Plan update RFP to C.S. Davidson in the amount of \$53, 536.00.
- Consideration of a motion to approve Final land development and reverse subdivision plan for Hanover Community Church, 1959 Smith Station Road
 - Plan H9180-23, drawn by SMG, Hanover Land Services dated 1-30-2024, revised 8-12-2025
 - Planning Commission recommended approval in October 2025, pending approval of waivers from BOS
 - BOS approved waivers in November 2025
 - DEP required stormwater revisions, which are now finally complete
- Consideration of a motion to request 90-day extension for Mark Shearer and Dee Guinn Subdivision
 - Group Hanover Project 254090, dated 4-6-2026 and drawn by REB
 - High Rock Road, parcel 30-000-FE-0007.00-00000
 - Subdividing 10 acres from the 45.8-acre parcel
 - Awaiting Solicitor opinion regarding communication towers on both parcels.

9. Finance

- Motion to approve
 - July's Treasurer's Report
 - Acknowledge receipt of July bills paid report
- Acknowledge receipt of Right to Know Requests

Right to Know Requests	
Received in July	11
Completed in July	2
YTD	49

YTD Estimated Township Fees	
Solicitor Costs through June	\$2,719.50
Twp Employees through July	\$4,634.91

10. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report
- Acknowledge receipt of PIB Loan deposit in the amount of \$497,000.00 for High Rock Road
- Consideration of a motion to approve Resolution 2026-07, authorizing an application to the PA Local Share Account – Category 4 in the amount of \$242,950 to be used to purchase a new dump truck with stainless dump body, plow, and spreader.
- Road work to start on Mill Road and Hoff Road on/around August 10, 2026, expect temporary disruptions such as road closures, detours and increased traffic congestion through August 31, 2026.

11. Engineer

- Acknowledge receipt of the June Engineering Report

12. Water

- Consideration of a motion to accept a quote from WY Electric LLC for wellhouse security updates in the amount of \$119,500.00 which will be covered by the Security Update Grant.

13. Solicitor

Idan Ghazanfari

- Consideration of a motion approving Ordinance 2026-08 amending Ordinance No. 5 – establishment of a Township Planning Commission.
- Consideration of a motion approving Ordinance 2026-09 amending Ordinance 88-2, establishing a maximum speed limit on Jacobs Mill Rd. per PennDOT Permit #8-4-3045

14. Supervisors

Chairman

Tim Hansen

- None

Vice Chairman

Matt Bollinger

- None

Supervisor

Travis Laughman

- None

15. Old Business

16. New Business

17. Upcoming Meetings

- Planning Commission August 12, 2026, 6:00PM Township Building
- Water Committee August 19, 2026, 6:00PM Township Building
- Zoning Hearing Board August 26, 2026, 7:00PM Township Building
- Board of Supervisor Regular Scheduled Meeting September 2, 2026, 6:00pm Porters Fire Hall

18. Adjourn

- Motion to adjourn BOS Meeting