



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Travis Laughman Supervisor

Porters Fire Hall

6:00PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

- 1. Meeting Call to Order**
- 2. Pledge of Allegiance**
- 3. Acknowledge the Declaration of a quorum**
- 4. Public Comment**

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) Prior to addressing the board you must come to the podium, state your full name. No comments or questions from anyone other than the speaker.

Public Comment Request Forms will be provided monthly at the back of the room with the sign in sheet. Township Secretary will collect them to provide to the Chairman before the meeting is called to order. The form will be posted on the township website and can be submitted to office staff via email by 1PM the day of the meeting. In addition, the form can be filled out prior to the meeting being called to order.

5. Approval of the BOS Meeting Minutes

- Consideration for a motion to approve the March BOS Meeting Minutes

6. Communications

- Acknowledge the purchase of a new shop furnace in the amount of \$3,985.00 from Iron Ridge HVAC LLC
- Authorize staff to submit letter of support for York County Rail Trail Authority Grant Application: Jacobs Mill Road to Iron Ridge Road.
- Authorize staff response to Engineer Comments received in relation to York County Rail Trail Authority stormwater plan.
- Acknowledge receipt of settlement numbers on 1986 International Truck, which was in an accident on 2/22/2026. EMC Insurance has claimed this truck as totaled with a settlement of \$12,550.00 after the \$500.00 deductible.
- Acknowledge receipt of signage plan for 9/11 National Memorial Trail from September 11th National Memorial Trail Alliance.
- Acknowledge receipt of the Local Economic Area Report from the Realtors Association of York and Adams County.

7. Public Safety

- Porters Volunteer Fire Company
 - Acknowledge receipt of Fire Report
 - Acknowledge receipt of Porters Community Fire Company Financial Statement for year ending 10/31/2025. Waiting for the Fire Dept to produce a 2026 Budget for approval in order to disburse 2026 Fire Tax payments.
 - Acknowledge receipt of Wellspan EMS February Report
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report & Code Enforcement Officer Report
- Consideration for a motion accepting the recommendation from the Planning Commission March meeting that the Zoning Ordinance remain as is, in regard to Accessory Daycare.
- Consideration for a motion approving the Planning Commission 2025 Annual Report.
- Consideration for a motion to appoint Ben Niner as the Assistant Zoning Officer
- Consideration for a motion to request RFQ's from an Engineer, C.S. Davidson, JMT & HRG, to conduct updates and revisions to the Zoning Ordinance and Comprehensive Plan.

9. Finance

- Motion to approve
 - March's Treasurer's Report
 - Acknowledge receipt of March bills paid report
- Consideration for a motion to approve 2025 Real Estate Tax Refund for Jonathan Taylor in the amount of \$0.31.
- Consideration for a motion to approve 2025 Real Estate Tax Refund for Warehime Enterprise Inc. in the amount of \$97.04.
- Consideration for a motion to approve the 2025 Real Estate Tax Refund for Patrick Lehman in the amount of \$11.79.

- Acknowledge receipt of Right to Know Requests

Right to Know Requests	
Received in March	8
Completed in March	9
YTD	17
YTD Estimated Township Fees	
Solicitor Costs through February	\$795.50
Twp Employees	\$938.84

10. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report
- Consideration for a motion authorizing the advertisement of Tar & Chip and Fibermat bids for 2026 Road projects (MS944)
- Acknowledge the set up of a PennBid account for securing sealed bids

11. Engineer

- Acknowledge receipt of the March Engineering Report

12. Recreation

- HTRA 501(c)3 update
- Consideration for a motion approving proposal for a Master Site Development Plan from C.S. Davidson in the amount \$4,000.00

13. Water

- 2026 Quarter 1 Water Bills are due April 4, 2026
- 1 Past Due Water Customer from 2025
- Acknowledge receipt of Water Feasibility Study from C.S. Davidson, Inc.

14. Solicitor

Timothy Shultis

- Consideration for a motion adopting Ordinance 2026-05 Snow/Ice Emergency
- Consideration for a motion adopting Ordinance 2026-06 Porters Road Speed Reduction
- Consideration for a motion adopting Ordinance 2026-07 Rec Board
- Consideration for a motion approving Resolution 2026-03 Establishment of the ASA Advisory Committee
- Consideration for a motion approving Resolution 2026-04 Appointment of the ASA Members
- Consideration for a motion approving Resolution 2026-05 Fee Resolution for Municipal Claims

15. Supervisors

Chairman

Tim Hansen

- None

Vice Chairman

Matt Bollinger

- None

Supervisor

Travis Laughman

- None

16. Old Business

17. New Business

18. Upcoming Meetings

- Planning Commission April 8, 2026, 6:00PM Township Building - CANCELLED
- Water Committee April 29, 2026, 5:30PM Township Building
- Zoning Hearing Board April 29, 2026, 7:00PM Township Building -
- Board of Supervisor Regular Scheduled Meeting May 6, 2026, 6:00pm Porters Fire Hall

19. Adjourn

- Motion to adjourn BOS Meeting