

1. Call to Order

The April Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, April 1, 2026, at Porters Fire Company. The meeting was called to order at 6:00PM pm by Chairman Tim Hansen. Those present:

| | | |
|----------------------------------------|----------------------------|------------------------------|
| Tim Hansen, Chairman | Judy Mustard, Manager | Ben Niner, Road Master |
| Matt Bollinger, Vice Chairman - absent | Katie Holmes, Secretary | Chris Walker, Zoning Officer |
| Travis Laughman, Supervisor | Timothy Shultis, Solicitor | |

Approximately 23 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

4. Public Comment

Peg Moulton gave a brief update on the Hanover Trolley Trail.

Renan Castillo discussed taxes, master site plan, and recreation board.

Meg Powell discussed master site plan and the HTRA

Paul King discussed public comment, resolutions, zoning ordinances, comp plan, fire tax and township roads.

5. Approval of BOS Minutes

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the March BOS Meeting minutes with a correction to a spelling error. Motion passed 2-0.

6. Communications

Chairman Hansen acknowledged the purchase of a new shop furnace in the amount of \$3,985.00 from Iron Ridge HVAC LLC.

Chairman Hansen made a motion, seconded by Supervisor Laughman, authorizing staff to submit letter of support for York County Rail Trail Authority Grant Application: Jacobs Mill Road to Iron Ridge Road. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, authorizing staff response to Engineer Comments received in relation to York County Rail Trail Authority stormwater plan. Motion passed 2-0.

Chairman Hansen acknowledged receipt of settlement numbers on 1986 International Truck, which was in an accident on 2/22/2026. EMC Insurance has claimed this truck as totaled with a settlement of \$12,550.00 after the \$500.00 deductible.

Chairman Hansen acknowledged receipt of signage plan for 9/11 National Memorial Trail from September 11th National Memorial Trail Alliance.

Chairman Hansen acknowledged receipt of the Local Economic Area Report from the Realtors Association of York and Adams County.

7. Public Safety

Chairman Hansen acknowledged receipt of the Fire Report.

Chairman Hansen acknowledged receipt of Porters Community Fire Company Financial Statement for year ending 10/31/2025.

Chairman Hansen acknowledged the receipt of the Wellspan EMS February Report.

NYCRPD Police Report was given by Chief Lash.

8. Planning/Zoning/ Code Enforcement

Chairman Hansen acknowledged the receipt of the Zoning Activity and Code Enforcement Report.

Chairman Hansen made a motion, seconded by Supervisor Laughman, accepting the recommendation from the Planning Commission March meeting that the Zoning Ordinance remain as is, in regard to Accessory Daycare. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, approving the Planning Commission 2025 Annual Report. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, appointing Ben Niner as the Assistant Zoning Officer. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to request RFQ's from an Engineer, C.S. Davidson, JMT & HRG, to conduct updates and revisions to the Zoning Ordinance and Comprehensive Plan. Motion passed 2-0.

9. Finance

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve the March Treasurer's Report. Motion passed 2-0.

Chairman Hansen acknowledged the receipt of the March bills paid report.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve 2025 Real Estate Tax Refund for Jonathan Taylor in the amount of \$0.31. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve 2025 Real Estate Tax Refund for Warehime Enterprise Inc. in the amount of \$97.04. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, to approve 2025 Real Estate Tax Refund for Patrick Lehman in the amount of \$11.79. Motion passed 2-0.

Chairman Hansen acknowledged the receipt of Right to Knows

| Right to Know Requests | |
|------------------------------------|----------|
| Received in March | 8 |
| Completed in March | 9 |
| YTD | 17 |
| YTD Estimated Township Fees | |
| Solicitor Costs through February | \$795.50 |
| Twp Employees | \$938.84 |

10. Highway, Roads, and Streets

Chairman Hansen acknowledged the receipt of the Road Maintenance Report.

Chairman Hansen made a motion, seconded by Supervisor Laughman, authorizing the advertisement of Tar & Chip and Fibermat bids for 2026 Road projects (MS944). Motion passed 2-0.

Chairman Hansen acknowledged the set up of a PennBid account for securing sealed bids.

11. Engineer

Chairman Hansen acknowledged the receipt of the March Engineering Report.

12. Recreation

Sandi Stine of the HTRA 501(c)3 gave an update.

Chairman Hansen made a motion, seconded by Supervisor Laughman, approving proposal for a Master Site Development Plan from C.S. Davidson in the amount of \$4,000.00. Motion passed 2-0.

13. Water

Chairman Hansen acknowledged 2026 Quarter 1 Water Bills are due April 4, 2026. Noting one customer remains past due from 2025.

Chairman Hansen acknowledged receipt of Water Feasibility Study from C.S. Davidson, Inc.

14. Solicitor

Chairman Hansen made a motion, seconded by Supervisor Laughman, adopting Ordinance 2026-05 Snow/Ice Emergency. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, adopting Ordinance 2026-06 Porters Road Speed Reduction. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, adopting Ordinance 2026-07 Rec Board. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, approving Resolution 2026-03 Establishment of the ASA Advisory Committee. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, approving Resolution 2026-04 Appointment of the ASA Members. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor Laughman, approving Resolution 2026-05 Fee Resolution for Municipal Claims. Motion passed 2-0.

15. Supervisors

Chairman Timothy Hansen

None.

Vice Chairman Matt Bollinger

None.

Supervisor Travis Laughman

None.

16. Old Business

None.

17. New Business

None.

18. Upcoming Meetings

Chairman Hansen discussed upcoming meetings.

19. Adjourn

Chairman Hansen made a motion, seconded by Supervisor Laughman, to adjourn the meeting at 6:46PM. Motion passed 2-0.

Katie Holmes, Secretary