

## **1. Call to Order**

The January Board of Supervisors' meeting for Heidelberg Township was held on Tuesday, January 15, 2025, at Heidelberg Township building. The meeting was called to order at 12:43PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman  
Matt Bollinger, Vice Chairman  
Paul King, Supervisor

Judy Mustard, Manager  
Katie Holmes, Secretary  
Tim Shultis, Solicitor

Approximately 24 residents/members of the general public were present.

## **2. Pledge of Allegiance**

The Pledge of Allegiance was not recited since we already did it during the Reorg Meeting that was held first.

## **3. Acknowledgment of a quorum**

Chairman Hansen acknowledged the declaration of a quorum.

## **4. Public Comment**

Peg Moulton, of Laurel Woods, gave the Hanover Trolley Trail update.

Sandi Stine, of Straw Acres Road, discussed 501C3 DCNR Grant, \$30,000 matching funds, letter of guarantee, site plan and survey. Supervisor King suggests taking this information to the Recreation Board Meeting for recommendation.

Tara Wenzel, of Deagan Road, discussed Recreation Board and the selling of a property in the township. Justin Fuhrman and Mike Myers responded to her concern.

Renan Castillo, of Cannery Court, discussed frustration with Vice Chairman Bollinger's comment during the Reorganization meeting. After a brief interruption, Mr. Castillo finished his discussion.

Mark Hudak, of Porters Road, discussed subdivision plans and zoning decisions.

## **5. Approval of BOS Minutes**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the December BOS minutes. Supervisor King motioned to amend the minutes; motion died due to lack of a second. Motion passed 2-1. Supervisor King voted no.

## **6. Communications**

Chairman Hansen noted that Statement of Financial Interest Forms will be issued to public officials, public employees, committees, and board members and that they must be filed no later than May 1, 2025, with the township secretary.

Supervisor King made a motion that SEK come to the February 5, 2025 meeting to present to 2023 Audit. Motion died due to lack of a second.

## **7. Public Safety**

Porters Fire Company, Chief Walker gave the December Fire Report. See attached.

Northern York County Regional Police Department, Chief Lash, gave the report. See attached.

## **8. Planning/Zoning/ Code Enforcement**

Chairman Hansen acknowledged the receipt of the Zoning Activity Report.

Chairman Hansen acknowledged the receipt of the Code Enforcement Officer Report.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, for the approval of the Well Isolation Exemption Agreement for 1075 Porters Road, subject to the review and approval of the Solicitor, SEO and payment of the Township's costs in preparing the document. Supervisor King called for discussion. Motion passed 2-1. Supervisor King voted no.

## **9. Finance**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the December's Treasurer's report. Motion passed 3-0. See attached.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to accept the December's Bills Paid Report. Vote 3-0. See attached.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve 2024 Real Estate Tax Refund for Derrick and Brandy Baker in the amount of \$42.87. Vote 3-0. Motion passed.

Chairman Hansen acknowledged the receipt of the 2022-2023 Liquid Fuels Audit completed by the Commonwealth of Pennsylvania Department of the Auditor General.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve up to \$500.00 to be paid from the General Fund toward the Porter's Cemetery signage per the request of resident TerryLynn Ross. Vote 3-0. Motion passed.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve up to \$500.00 to be paid from the General Fund toward the "Park is a gift, pass it on" sign request by Roger Bollinger. Supervisor King called for discussion. Vote 3-0.

## **10. Highway, Roads and Streets**

Chairman Hansen acknowledged the receipt of the Road Maintenance Report.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve Atlantic Tractor Quote 002847 for the repair of the John Deere Tractor hydraulic hose leak in the amount of \$2,148.89. Vote 3-0. Motion passed.

Chairman Hansen acknowledged that the Heidelberg Township Road Crew was awarded the Dirt and Gravel Road Program award from the York County Conservation District.

## **11. Engineer**

Chairman Hansen acknowledged the receipt of the Engineer's Report. Supervisor King suggested a work session for Water Committee and C.S. Davidson. Manager Mustard responded that C.S. Davidson will be at the next Water Committee meeting.

## **12. Recreation**

Chairman Hansen acknowledged the receipt of Land Studies certified letter showing their intent to submit a Joint Permit Application under 25PA Code Chapter 105 for activities within Water of the Commonwealth to PA DEP Central Office for following project: Oil Creek Pedestrian Bridge, Boardwalk, and Hanover Trolley Trail.

Supervisor King stated he will not make a motion but is asking that the Township Manager use our employees to make the fixes to the playground equipment from the 2021 Playground Audit.

Supervisor King withdrew his motion for any repairs to the playground to be applied for and paid for from grant funding.

Supervisor King withdrew his motion to not join Spring Grove Park and Recreation Council.

Supervisor King made a motion, seconded by Vice Chairman Bollinger, that all volunteers and Park & Recreation Board members assisting with the events to obtain, at the township expense, a Child Clearance Background Certificate. Vote 2-1. Chairman Hansen voted no. Motion passed.

Supervisor King made a motion, seconded by Vice Chairman Bollinger, to approve the Recreation Board Event Schedule for 2025. Chairman Hansen discussed sending it to the newly appointed volunteers. Vote 3-0. Motion passed.

York County Rail Trail gave a presentation. Vice Chairman Bollinger offered a discussion before conveyance. Chairman Hansen made a motion, seconded by Supervisor King, to approve the transfer at the February BOS meeting. Vote 3-0. Motion passed.

### **3. Water**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to authorize the Solicitor to amend Resolution 2024-07 to extend for 1 more year and to add an alternate member. Vote 2-1. Supervisor King voted no. Motion passed.

### **4. Solicitor**

Vice Chairman Bollinger made a motion, seconded by Chairman Hansen, to authorize the Solicitor to advertise the draft Weed Ordinance. Vote 3-0. Motion passed.

### **5. Supervisors**

#### **Chairman Timothy Hansen**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, executing the engagement and representation agreement with Timothy Shultis, Salzmann Hughes PC. Vote 3-0. Motion passed.

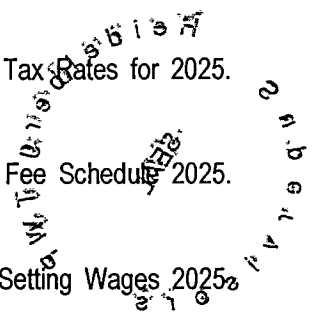
Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve Resolution 2025-01 Tax Rates for 2025. Vote 3-0. Motion passed.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve Resolution 2025-02 Fee Schedule 2025. Vote 3-0. Motion passed.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve Resolution 2025-03 Setting Wages 2025. Vote 3-0. Motion passed.

#### **Vice Chairman Matthew Bollinger**

Vice Chairman Bollinger made a motion, seconded by Chairman Hansen, to enter the annual contract with Laboratory Analytical & Biological Services to provide water testing as required by DEP. Vote 3-0. Motion passed.



**Supervisor Paul King**

Supervisor King stated that he has already called for an executive session during the Reorg meeting.

Supervisor King made a motion, seconded by Vice Chairman Bollinger, to table the agenda setting policy. Vote 3-0. Motion passed.

Supervisor King made a motion, seconded by Chairman Hansen, to table the recording of meetings policy. Vote 3-0. Motion passed.

**16. Old Business**

None.

**17. New Business**


None.

**18. Upcoming Meetings**

Chairman Hansen discussed upcoming meetings.

**19. Adjourn**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to adjourn the meeting at 2:28PM. Motion passed 3-0.

  
Katie Holmes, Secretary

