

Heidelberg Township York County, PA
Board of Supervisors' Meeting Minutes AMENDED

December 4, 2024

1. Call to Order

The December Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, December 4, 2024, at Porters Fire Company. The meeting was called to order at 6:00pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman	Judy Mustard, Manager
Matt Bollinger, Vice Chairman	Katie Holmes, Secretary
Paul King, Supervisor	Tim Shultis, Solicitor

Approximately 39 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

4. Public Comment

Chairman Hansen asked for Public Comment on the 2025 Budget only to start tonight.

Mark Hudak, of Porters Road, discussed the number of account numbers used for tracking and condensing them.

Supervisor King asked Solicitor Shultis if we need to approve Resolution 2024-15 (Expenditure of ARPA Funds) before they approve the 2025 Budget. Solicitor Shultis stated the Resolution deals with 2024 funds.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the 2025 General Fund, COVID Fund and State Liquid Fuels Fund. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Supervisor King, to approve Resolution 2024-15 Expenditure of ARPA Funds. Motion passed 3-0.

Supervisor King made amendments to the agenda as follows: Remove or table the *motion to appoint SEK, CPA's as the 2025 auditors, to complete the 2024 financial records of the township and file with the appropriate agencies*. He would like to ask our elected auditors at the Reorganization meeting to perform the audit. Vice Chairman Bollinger stated it is standard practice, and it is worded correctly.

Next, the *motion to advertise 2025 Meeting dates*, the elected auditors meeting location is at the township building, article 9 of the code, section 901 states the board of auditors shall meet annually at the place of the meeting of the Board of Supervisors so their meeting should be changed to the Porters Fire Hall. Chairman Hansen stated that we can be flexible and hold the BOS meetings at the Township building if wanted.

Next, *motion concerning Rec Board appointments* is a duplicate of one of his agenda items, the agenda setting policy does not allow duplication and it is not clear what the motion is concerning. Chairman Hansen stated he would like to wait until they get to this portion of the agenda before we make any decisions on that motion.

TerryLynn Ross, of Danner Drive, discussed the Porters Cemetery.

Michael Peters, of Mike's Towing, presented to the BOS the property of 1075 Porters Road for a waiver of the 100' minimum distance. Solicitor Shultis stated that the item was not listed as an agenda item and the township would require an agreement where the property owner indemnifies the township for any further issues that is caused due to breaching the minimum distance required.

Peg Moulton, of Laurel Woods, discussed the Hanover Trolley Trail.

Meg Powell, of Porters Road, questioned the newsletter action items under Supervisor Paul King. Supervisor King responded that he would be asking the Board to allow him to move forward and present to sell advertising of the newsletter.

LeRoy Baumgardner, of VanCleve Lane, discussed the intersection of Rt116 and Porters Road traffic study.

Renan Castillo, of Cannery Court, discussed Rec Park nominations, the township newsletter and rules of the meeting.

Mark Hudak, of Porters Road, discussed integrity of the Board, the water company, Penn Waste contract and Healthcare

5. Approval of BOS Minutes

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the November BOS Meeting Minutes. Motion passed 2-1. Supervisor King voted against and stated that he will continue to vote against the minutes until the draft form is put out for the public before the meeting.

6. Communications

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to accept the SEK 2023 Audit Summary. Supervisor King called for discussion asking if there was SEK representation present to answer his question. Chairman Hansen stated there was not and that those questions should be submitted to the office in writing. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to advertise the 2025 meeting dates. Motion passed 3-0.

7. Public Safety

Porters Fire Company, Robert Wilkes, read November's Report. See attachment.

Chief Lash read the November Police Report. See attachment. See attachment.

8. Planning/Zoning

In Chris Walker's absence, Manager Mustard offered the November Zoning Report. See attachment.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the subdivision plans for Haar/Nutting, project number 9145-20. Motion passed 3-0.

9. Code Enforcement

In Chris Walker's absence, Manager Mustard read the Code Enforcement Report. See attachment.

10. Finance

Chairman Hansen made a motion to approve the December's Treasurer's report, seconded by Vice Chairman Bollinger. Motion passed 3-0. See attachment.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the November's Bills Paid Report. Motion passed 3-0. See attachment.

Chairman Hansen stated there was 3 new Right-to-Know requests, 2 were completed in November.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to issue a check to Porters Fire Company in the amount of \$1,320.04 as required by resolution 2023-09 Annual Appropriation. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the purchase of replacement solar lights at flag poles in the amount to \$600.00 from COVID. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the purchase of shop tools in the amount of \$1,552.51 from COVID. Supervisor King discussed past purchases some of these tools, such a 20volt battery, was there any discussion with the Road Master on this purchase? Manager Mustard stated the Road Master and Ben had discussed the need for this purchase. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to appoint SEK CPA's as the 2025 auditors, to complete the 2024 financial records of the township and file with the appropriate agencies. Motion passed 2-1. Supervisor King voted against.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to reappoint Miller, Brown and Ohm to process payroll, balance bank statements, and provide assistance with Township financial record keeping and reporting. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve Resolution 2024-14 establishing hourly rates and compensation for township employees and appointed members of the Planning Commission, Zoning Hearing Board and Board of Supervisors. Supervisor King asked that we table the motion until we have a Resolution from PSATS establishing Elected Auditors pay rate of up to \$18.00 per hour. Chairman Hansen made an amended motion, to adopt the Resolution 2024-14 with the highest permissible rate set by the Second Class Township code for Elected Auditors. Seconded by Supervisor King. Motion passed 3-0.

11. Highway, Roads, and Streets

In Chris Walker's absence, Manager Mustard read the Road Maintenance Report. See attachment.

12. Engineer

There was nothing to report.



13. Recreation

Frank Kempf from York County Rail Trail Authority gave a presentation on a tract of land, the benefit it has to Heidelberg residents and a request for Heidelberg Township to convey to YCRTA the property shown as lot #4 on plan recorded at York County Recorder of Deeds as plan book page 930. Chairman Hansen stated that we need to discuss this with the Wareheim Family.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to accept with regret the resignation of Chairman John Johnstonbaugh from the Recreation Board. Motion passed 3-0.

Chairman Hansen made a motion to table the issue concerning rec board appointments because our solicitor advised there is not enough information to make a motion. Supervisor King asked, not enough information to make what motion? Chairman Hansen stated the motion he was going to make is for us to look at some options, rather than having our own internal rec board, look in to Spring Grove Rec instead of making any appointments tonight. Supervisor King stated he has 92 signatures on a petition for appointments to the Rec Board.

Vice Chairman Bollinger called for point of order.

Chairman Hansen called for point of order.

Vice Chairman Bollinger made a motion, seconded by Chairman Hansen, to adjourn the meeting at 7:05PM. The meeting adjourned with a vote of 2-0. Chairman Hansen and Vice Chairman Bollinger voting yes to adjourn. There were zero no votes and zero abstentions.



Katie Holmes
Township Secretary

