



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Paul King Supervisor

Heidelberg Municipal Building
6:00 PM
6424 York Road
Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet
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Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum.

4. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

Peg Moulton, Laurel Woods Lane, Rail Trail update

Meg Powell, Porters Road, Sunshine Act

5. Approval of the BOS Meeting Minutes

- Motion to approve May BOS Meeting Minutes

6. Communications

- Savvy Citizen is up and running, please join, it's free, to be kept notified of all upcoming events, meetings, and community news
- Acknowledge receipt of Porters Community Fire Company Financial Statement for the year ending 10/31/2023

7. Public Safety

- Porters Fire Company
 - Fire Report
 - In the month of April Wellspan EMS responded to 30 calls in Heidelberg Township
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning

- Zoning Activity Report
- We received 7 permit application, issued 6 building permits, and collected \$1860.00 in May
- Approve the final subdivision plan for Andrew P Myers and James H Millar and Glenda M Millar drawn by Clark P Craumer, professional land surveyor, bearing drawing # C-23-020, dated 9/04/2023, last revised 4/17/2024

9. Code Enforcement

- Code Enforcement Officer Update

10. Finance

- Motion to approve
 - Aprils' Treasurer's Report
 - Mays' Treasurer's Report
 - May's Bills Paid Report
- Accept May Office/Maintenance Activity Report
- Accept the Right to Know Request Report
 - 1 New Request received in May- total YTD 32
 - 0 voided by applicants in May
 - 10 completed in May
 - 0 RTK Officer requested additional 30 days for response.
 - 9 were due in May
 - Received 0 Right to Know appeals in May filed on previous RTK requests.
 - April Estimated Township \$887.51/Solicitor Cost-\$1764.00 Total \$2651.51
 - April Estimated HTWP Employee Hours Spent on RTK-32.25

- Year to Date Township \$6453.73 / Solicitor Cost-\$ 5760.00 Total
- Year to Date Estimated HTWP Employee Hours Spent on RTK-192.25
- Motion to approve the Fire Tax Payment per Resolution #2023-09 in the amount of \$50,649.16 by June 30, 2024 (\$49,997.50 calendar 2024 tax collection and \$442.65 for prior year's tax collection)
- Boy Scout projects excess revenue of donations in the amounts of \$163.97 from Logan Shearer's Project and \$123.96 from Noah Schneider's Project. Discuss refund back to Heidelberg or donation of excess revenue to the Boy Scouts.

11. Highway, Roads, and Streets

- Mowed Thoman, Orefield, Cannery, Yingling, Locust, Sterne Drive, and Sycamore
- Sycamore Road work almost complete
- 2002 Ford F-550 dump truck bed and hydraulics have been replaced and is back in service
- High Rock Road is underway, and we will be getting to the other roads as weather and schedules allow

12. Engineer

- Nothing to report

13. Recreation

- Motion to accept with regret the resignation of Nicholas Gentile from the Heidelberg Township Recreation Committee effective 5/20/2024 (The Recreation Board would like the BOS to consider their recommendation to appoint TerryLynn Ross to fill the vacant seat created by Nick's resignation)

14. Water

- First quarter water bills were due 4/13/2024 and currently we have 3 delinquent accounts
- Second quarter water bills were mailed out 5/30/2024 with the new service fee of \$80 in effect
- Acknowledge receipt of the 2023 Annual Drinking Water Quality Report
- Motion to approve lawn care service to the low bidder CRF Lawn and Landscaping LLC for mowing, trimming and blowing off all hard surfaces at a rate \$65.00 per visit

15. Solicitor

Timothy Shultis

- Resolution 2024-08 Establishing the policy for interaction between elected officials and township management and staff

- Resolution 2024-10 Establishing guidelines for disclosure of certain records or information of the Township entrusted to elected officials of the Township
- Authorize the Township Solicitor to create a Solicitation Ordinance to be administered through the NYCRR Department. (to include fees, application, and terms of license)

16. Supervisors

- **Chairman**

Tim Hansen

- Motion to appoint Heidelberg Township Water Committee members (3).
Applications received:
 1. Travis Laughman
 2. Heather Altland
 3. Alan Miller
- 2024 Street Improvement Revisions
 1. Motion to ratify the actions of the proper officers of the Township in approving the change from PennDOT approved 2025 mm base material to a PennDOT approved 19 mm binder material at the same thickness for an amount not to exceed \$1.61 per square yard
 2. Motion to ratify the actions of the proper officers of the Township in allowing the qualified C.S. Davidson construction inspector to direct the contractor to, or not to conduct replacement of existing 24-inch diameter (SLCPP) smooth-lined corrugated plastic pipe on Liberty Road consistent to conditions found in the field
- Motion to approve Resolution 2024-09 setting wage rates for various township employees/appointees. This Resolution appoints Judy Mustard secretary and assistant treasurer at a rate of \$29 per hour
- Approve the request from Providence Community Church for the fireworks display on July 4, 2024. (the Church is requesting the BOS to accept their general liability coverage of 3 million which addresses the concerns for payment of damages in place of current bonding requirement)

- **Vice Chairman**

Matt Bollinger

- No agenda items

- **Supervisor**

Paul King

- Rescind amendment to employment agreement for TWP Manager
- Digitize TWP records-Covid money not budgeted
- Hire part-time office help
- Permit Manager for TWP permits

- Transfer ownership of parking area for Rail to Trails from the TWP to the York County Rail Trail Authority
- Nominate Vicky Senft to take the seat of Nick Gentile and that Dan Wilmot be appointed alternate member

17. Executive Session-Legal Issues

18. Old Business

19. New Business

20. Upcoming Meetings

- Zoning Hearing Board June 26, 2024, 7:00PM
- Planning Commission July 17, 2024, 6:00PM
- Recreation Board July 16, 2024, 6:00PM
- Board of Supervisor Regular Scheduled Meeting July 10, 2024, 6:00pm-Motion to reschedule meeting to July 15, 2024, 12:00pm at the Heidelberg Township Building

21. Adjourn

- Motion to adjourn BOS Meeting