



6424 York Road Spring Grove, Pennsylvania 17362

# Meeting Agenda

Heidelberg Township, York County PA

## **Board of Supervisors**

Tim Hansen      Chairman  
Matt Bollinger      Vice Chairman  
Paul King      Supervisor

**Heidelberg Municipal Building**  
**12:00 PM**  
**6424 York Road**  
**Spring Grove, PA 17362**

## **Attendee Info:**

<b>Please Sign:</b>	Attendance Sheet
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## **Additional Info:**

*Please be aware that during the meeting, person(s) may be using audio or recording devices*

### **1. Meeting Call to Order**

### **2. Pledge of Allegiance**

### **3. Acknowledge the Declaration of a quorum.**

### **4. Public Comment –**

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

Peg Moulton, Laurel Woods Lane, Rail Trail update

### **5. Approval of the BOS Meeting Minutes**

- Motion to approve June BOS Meeting Minutes

### **6. Communications**

- Archery Permits will be available at the Township Building for the 2024-2025 Season August 1, 2024, and will again be on a first come- first serve basis

## **7. Public Safety**

- Porters Fire Company
  - Fire Report
  - Authorize payment of \$50,000.00 donation to Porters Fire Company to be used for miscellaneous expenses.
  - In the month of May WellSpan EMS responded to 31 calls in Heidelberg Township and in the month of June it was 21 calls in Heidelberg Township
- Northern York County Regional Police Department
  - Police Report

## **8. Planning/Zoning**

- Zoning Activity Report
- We received 9 permit applications, issued 4 building permits and 3 zoning permits and collected \$760.00 in June

## **9. Code Enforcement**

- Code Enforcement Officer Update

## **10. Finance**

- Motion to approve
  - June's Treasurer's Report
  - June's Bills Paid Report
- Accept May Office/Maintenance Activity Report
- Accept the Right to Know Request Report
  - 10 New Request received in June- total YTD 42
  - 0 voided by applicants in June
  - 1 completed in June
  - 9 RTK Officer requested additional 30 days for response.
  - 0 were due in June
  - Received 0 Right to Know appeals in June filed on previous RTK requests.
  - May Estimated Township \$889.43/Solicitor Cost-\$1062.00 Total \$1951.43
  - May Estimated HTWP Employee Hours Spent on RTK-21.25
  - Year to Date Township \$7343.16 / Solicitor Cost-\$6822.00 Total
  - Year to Date Estimated HTWP Employee Hours Spent on RTK-213.50
- Motion to authorize the Chairman of the Board to execute a release of all claims and demands in the amount of \$27.79 for replacement of a Heidelberg Township sign

caused by an accident at York Road and Deagan Road. This is the allowable amount being paid by the insurance agency

**11. Highway, Roads, and Streets**

- Sycamore Drive grant work has been completed. Waiting on reimbursement of expenses totaling \$49,073.00
- Cold patch was done on High Rock Road, Locust Road, Cannery Road, Hayrick Road and Trolley Road
- Mowing continues on Township Roads
- Liberty Road and Shellborne Lane, Acorn and VanCleve Intersection, Oakwood Drive cul-de-sac, Road work completed as contracted for 2024
- PIBB loan successfully submitted for High Rock Road improvements

**12. Engineer**

- Nothing to report

**13. Recreation**

- Motion to appoint individual onto the Rec Board to replace vacancy created by Nick Gentile with a term ending 12/31/2027

**14. Water**

- Second quarter water bills were mailed out 5/30/2024 with the new service fee of \$80 in effect
- Second Quarter Water Bills were due June 30, 2024. We currently have 6 delinquent accounts, three of those are carrying balances from quarter 1
- The CDBG Grant for Water Services Feasibility Study has been awarded
- Water Committee Appointments

**15. Solicitor**

- Executive Session

**Timothy Shultis**

**16. Supervisors**

• **Chairman**

- No agenda items

**Tim Hansen**

• **Vice Chairman**

- No agenda items

**Matt Bollinger**

• **Supervisor**

- BOS to accept 2022 Audit
- Resolution: Establish guidelines for TWP Supervisors to show respect to TWP residents and taxpayers by not lying to them about their security and finances. Authorize Solicitor to draft

**Paul King**

- Establish new water company rate. Increase existing rate by \$50.00 per quarter starting with next billing period
- Warning to registered voters
- Resolution: Establish restrictions on public comment. If during public comment or any time during the meeting anyone who calls out without being recognized by the chair will have ½ minute deducted from their public comment time. If that person is a member of a board or committee set up by the BOS that person will have 1 minute deducted from their time. If that person is a chair of that committee a full 1 ½ minutes to be deducted. Deductions are per incident and will be carried over to the next meeting until full deductions have been taken. Authorize Solicitor to draft.
- Resolution: Fines to Chairman and Supervisors. If chairman refuses to call on all who want to speak during public comment, he is fined \$15.00. If chair verbally attacks anyone or states they are out of order, the chair will be fined \$30.00. If any other supervisor attacks someone verbally they are fined \$15.00. Fines are paid to the Porters Fire Company. Receipt to state payment of fine and duplicate copy to the TWP office to confirm payment. Authorize Solicitor to draft.
- Resolution: Any report or recommendation coming from a TWP board or committee is to be presented to the BOS in a public meeting. The board or committee is to provide copies to the TWP office in advance of the meeting so that copies are made available to the BOS and TWP staff for review before the meeting. Authorize Solicitor to draft.
- Rec Board Committee Discussion.

## **17. Old Business**

## **18. New Business**

## **19. Upcoming Meetings**

- Planning Commission July 17, 2024, 6:00PM (TWP Building)
- Zoning Hearing Board July 31, 2024, 7:00PM (CANCELLED) (TWP Building)
- Board of Supervisor Regular Scheduled Meeting August 7, 2024, 6:00pm (Porters Fire Hall)
- Recreation Board August 20, 2024, 6:00PM (TWP Building)

## **20. Adjourn**

- Motion to adjourn BOS Meeting-